

# Charter Township of Orion

2525 Joslyn Road., Lake Orion MI 48360; (248) 391-0304; Fax: (248) 391-0332

Website: <http://www.oriontownship.org>

## Orion Safety Path Advisory Committee - Regular Meeting

Tuesday, June 12, 2018 - 7:00 p.m.

### Township Offices

#### MINUTES

##### 1) Call to Order

##### 2) Roll Call

Brinkmann, Michael (Treasurer)	present
Cook, Tony (Chair)	present
Cotter, B.C.	present
Flood, Michael (Non-Voting)	absent with notice
Katers, Jessica (OHM - Twp Engr)	absent with notice
Osborne, Becky	present
Reynolds, Taylor (Vice Chair)	present – Minutes this Meeting
Richards, Jerry	present
Steele, Donni (Board Representative)	present
Stout, Jeff (Operations Director)	present
1 open seat on OSPAC	

##### 3) Determination of a Quorum (min 4)

Determined.

##### 4) Approval of Minutes for May 8, 2018 Meeting

*Motion* by Reynolds to approve the minutes, seconded by Richards. Passed 6-0

##### 5) Approval of Agenda for June 12, 2018 Meeting

Steele – Added 7B “Meetings”

*Motion* by Richards to approve Agenda with the addition of 7B, seconded by Brinkmann. Passed 6-0

##### 6) Public Comment on Non-Agenda Items – 3 Minute limit per person

No public comment.

##### 7) New Business

###### A. Discussion path maintenance equipment rental or purchase recommendation:

*Motion* by Richards to split the cost of the Toro Pro Force Turbine Debris Blower evenly between OSPAC and Parks & Recreation based on the \$7,256.00 value quoted, and request Aaron Whatley, Orion Township Parks Director, to schedule and observe a demonstration, then order equipment if satisfied with the demonstration. Seconded by Brinkmann. Passed 6-0

###### B. Meetings:

Steele proposed meetings reduce from 10 times per year to quarterly.

Bylaws require “regular” meetings.

Meeting schedule shall be reported prior to start of calendar year.

Committee considered meeting on an ‘as-needed’ basis, considered only requesting the Engineer’s

presence quarterly, considered meeting every other month.

*Motion* by Steele to reduce the 2019 meeting schedule to 6 regular meetings. Specific meeting dates will be determined at the November OSPAC meeting for the following calendar year.

Seconded by Richards. Passed (5-1) (Brinkman – Aye, Cook – Nay, Osborne – Aye, Reynolds – Aye, Richards – Aye, Steele – Aye)

## 8) Pending Business

### A. Financial Update:

See attached Safety Path Fund Status – thru 06/12/18

Brinkmann will inquire about the Capital Outlay item of \$1659.26. This is an unknown expense.

Silverbell Easements are completed – there should be no further expenses.

In addition to that recorded, the East Clarkston project has \$137,750.00 owed in engineering costs.

### B. Safe Routes to School:

The Township has met with RCOC and MDOT. All documents will be updated this week. The Township is working with the Michigan Fitness Foundation to ensure the grant award will be accurate for our requested items. Improvements will include placement of sidewalk on both sides of Huntington from Scripps Road to Round Tree, and both sides of Round Tree from Huntington to M-24. The improvements will also include pedestrian improvements at Greenshield and M-24, a location which is the topic of many concerned phone calls coming into the Township.

### C. Clarkston Road – N Side Polly Ann Trail to Thistle Valley:

The cost estimate of \$542,163.45 and plans are being submitted to the MDNR for approval to add this project division to the contract Orion Township has with Superior Excavating. OHM plans to bring the change order to Orion's Board the first meeting in July, with construction to begin later that month. The intention is that the retaining walls will be constructed first, then the contractor would be requested to replace the failing retaining wall across from Basketball America. The wall replacement will be paid from the restricted funds as part of path maintenance.

### D. Joslyn Road Path N of Heights Road (grant):

On June 5<sup>th</sup>, 2018, the project agreement was issued by the MDNR. The appropriate documentation needs to be signed and uploaded to the online grant site prior to any work beginning on the project; OHM will work with Jeff and Chris to complete this task. OHM will bring a scope of work to assemble bid documents and to get approval from the MDNR for bidding this project to the August OSPAC meeting. It is OHM's recommendation to bid this work in the Fall of 2018. This will allow the successful bidder to work on the retaining walls over the winter and the paving could be completed in early Spring 2019 (all weather dependent). There was discussion regarding the ultimate route of the Iron Belle Trail, as it originally include this segment of Joslyn Road in order to proceed north on the Polly Ann Trail. Due to Brandon Township voting against the proposed Iron Belle routes, the Iron Belle may continue further west on Clarkston Road, rather than north on the Polly Ann. Discussions are in process at the state, county, and local levels.

### E. East Clarkston Road Pathway (M-24 to Paint Creek Trail):

The TAP Grant was approved by SEMCOG's Regional Clearinghouse Committee on 6/12 for \$1.6 million. This is one of the largest grants approved by the SEMCOG to date! The Township will pursue easement acquisition along this route. This grant funding requires the at grade path be 10' wide, and the boardwalks be 14' wide.

### F. Indianwood – Update on Easement Request:

- (1) Indianwood Phase III has 2 temporary easements and 4 permanent easements.
  - (a) One permanent easement has been acquired.
  - (b) Second round communication letters are going out this week to residents that did not respond to the first letter or attend the public meeting.
  - (c) Onsite meeting scheduled for Monday, June 18<sup>th</sup> for two properties
- (2) Indianwood Phase IV has 2 temporary easements and 3 permanent easements.
  - (a) One temporary easement has been acquired.

G. Pathway Maintenance:

The Township has contacted a contractor to crack seal and address root problems on the existing pathway.

The Township has contacted a contractor to replace board and perform maintenance on the existing boardwalks.

H. Membership:

Today we welcome Becky Osborne of Holy Spokes as the newest voting member of the OSPAC. One open (alternate) spot remains. There are two known interested candidates. The next step is for them to submit a formal application, then upon the Supervisor's review, an action will be taken to the Township Board for appointment.

## 9) Organization Reports

A. Planning Commission:

(1) Menards is scheduling a ribbon cutting on August 14, 2018. The pathway construction along Brown Road is pending the out lot development.

B. Paint Creek/Polly Ann:

(1) Paint Creek Trail:

(a) A ribbon cutting ceremony was held June 2, 2018 for the latest segment of the Paint Creek Trail connecting the Village of Lake Orion.

(b) The bids for the proposed bridge replacement came in higher than anticipated. The project is now on hold.

(2) Polly Ann Trail:

(a) A dedication ceremony was held in Oxford on June 2, 2018 for the bridge dedication of the

(b) There will be a water fountain connected at the Polly Ann Trail and Rhodes Road, south of Clarkston Road.

## 10) Committee Comment

A. Osborne:

(1) Inquired about Electric Bike policy

(2) Introduced Holy Spokes

B. Richards:

(1) Observed recently on Indianwood: 2 mountain bikes, 1 road bike, 1 couple with a baby stroller and groceries. This demonstrates the need for safe pedestrian routes in this area.

(2) Observed a driver stopping at the cross walk on Joslyn adjacent to the Civic Center. The safe crossing locations are working; the HAWK signals are more effective.

C. Brinkmann:

(1) Will there be a guardrail placed on Clarkston, west of Pine Tree? Yes, a guardrail has been budgeted in this location.

D. Next meetings/Secretary/Minutes

(1) August 14, 2018: Without a designated Secretary, Richards will take minutes

(2) September 11, 2018: Without a designated Secretary, Steele will take minutes. This meeting date

may be rescheduled, as there are numerous conflicts.

**Next Meeting: August 14, 2018 @ 7:00 pm @ Township Offices**

*In the spirit of compliance with the American with Disabilities Act, individuals with a disability should feel free to contact the Township at least seventy-two (72) hours in advance of the meeting if requesting accommodations.*