

CHARTER TOWNSHIP OF ORION SAFETY PATH ADVISORY COMMITTEE  
REGULAR MEETING, TUESDAY, FEBRUARY 13, 2018

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**1. CALL TO ORDER.** The Charter Township of Orion Safety Path Committee held a regular meeting on Tuesday, February 13, 2018 at the Orion Township Hall, 2525 Joslyn Road, Lake Orion, Michigan. Chairperson Tony Cook called the meeting to order at 7:01 p.m.

**2. ROLL CALL:**

Michael Brinkmann (Treasurer)	present
Tony Cook (Chair)	present
B.C. Cotter (Alternate)	present
Michael Flood (Non-Voting)	absent ( <i>with notice</i> )
Jessica Katers (OHM – Twp. Engr.)	present
Taylor Reynolds	present
Jerry Richards	absent ( <i>with notice</i> )
Donni Steele (Board Rep.)	present
Jeff Stout (Operations Director)	present
Jenn Zielinski (Secretary)	absent ( <i>with notice</i> )

**3. DETERMINATION OF A QUORUM (min. 4):** Determined

**4. APPROVAL OF MINUTES FOR JANUARY 9, 2018 MEETING:** Moved by Michael Brinkmann, seconded by Taylor Reynolds to approve the minutes from the January 9, 2018 meeting, as submitted.

MOTION PASSED

**5. APPROVAL OF AGENDA FOR FEBRUARY 13, 2018 MEETING:** Moved by Michael Brinkmann, seconded by Taylor Reynolds to approve the agenda, as presented.

MOTION PASSED

**6. PUBLIC COMMENT ON NON-AGENDA ITEMS (3 Minute Limit Per Person):** No comments

**7. NEW BUSINESS**

**A. 2018 Officers:** Jenn Zielinski – Acceptance as Secretary of SPAC Meetings

Due to Jenn Zielinski's absence, Tony Cook asked if anyone communicates with Ms. Zielinski, please ask her if she accepts the position.

**8. PENDING BUSINESS**

**A. Financial Update:** Treasurer Mike Brinkmann gave an update on Finances as follows:

- The contribution of \$84,572.00 from the Developer for the Path must be listed as revenue, and as expenditure, since the developer did the work. Current Unrestricted Fund Balance = \$1,404,800.95.
- Total Safety Path Fund Balance = \$1,571,076.77

Please refer to Mike Brinkmann's Safety Path Fund Status Update (Updated 2/13/2018)

Moved by Donni Steele, seconded by B.C. Cotter to receive and file the Financial Report from Mike Brinkmann, as presented.

MOTION PASSED

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**B. Open OSPAC seat:** Tony Cook asked if the resignation of Gerry Lee was accepted at the last Board of Trustee meeting, and Donni Steele confirmed that the resignation was accepted. Tony Cook asked if anyone knows of someone who may be interested in serving on the Committee, to please bring it to the attention of the Committee.

**C. Safe Routes to School:** Jessica Katers stated that they met with the Michigan Fitness Foundation in January and discussed the non-infrastructure portion of the grant. Aaron Whatley, Orion Township's Parks and Recreation Director is currently working on creating the programming and the Grant application, and we should be good to go after that gets submitted.

**D. Silverbell Road Pathway:** Jeff Stout/Jessica Katers – Jessica stated that the boardwalk shop drawings have been reviewed by OHM and approved. Pulte's contractors are waiting for a shipment of lumber and this project is expected to start the week of February 19<sup>th</sup>. Once the boardwalk is in, they will finish up with additional paving.

**E. Clarkston Road-North Side Polly Ann Trail to Thistle Valley:** Jessica Katers stated that they are still working with the contractor and the state, but this project is still slated for construction to begin this spring.

**F. Joslyn Road Path North of Heights Road (grant):** Jessica Katers stated that the grant application was approved, and the next step is to wait for the project agreement with the state, which is expected in the spring. Once that is done, the plans will go out for bid. Jessica clarified that the grant was recommended for approval, but the bill still needs to be signed by the House and the Senate.

**G. Pathway Maintenance:** Jeff Stout stated that the first insurance claim for the new boardwalk was filed after a vehicle accident. The cost that will be incurred to fix the boardwalk will be covered by the insurance.

**H. Clarkston Road Pathway Project:** Mark Landis and Joe Lehman from OHM gave an update on this project. Mark Landis stated that they have undertaken quite a bit of work and looked at different options of running the pathway. They are proposing to extend the pathway from M-24, along the south side and then cross over to the north side at American Elm Street or thereabouts and continue through the DNR property, eventually across the creek with the bridge. The advantages in doing the path this way are the fact that no easements are necessary on the south side, and the plan is to apply for a DNR trust fund grant for that section. The east half of the project that will be on the north side will be funded through the Tap Grant.

Jeff Stout stated that SEMCOG is solidly behind this project. The Public Hearing is scheduled for the DNR Trust Fund Grant on March 5, 2018.

Jessica Katers stated that they have applied for and have been awarded \$25,000.00 in conceptual design for the Iron Belle Trail for this portion from MDNR. We are in the process of applying consecutively for two different grants which are the MDNR Trust Fund Grant and the Tap Grant through SEMCOG.

The meeting was in temporary recess while the engineers asked the committee to view plats in the back of the board room.

Tony Cook reconvened the meeting.

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## 9. ORGANIZATIONAL REPORTS

**A. Planning Commission:** Jessica Katers stated that the last Planning Commission was cancelled. At the Planning Commission meeting held on January 17, 2018, they issued an extension for the Preserves at Baldwin (north of the Fire Station). Waldon Meadows located on the north side of Waldon and east of M-24 received its site plan approval. There is no pathway proposed with that site.

**B. Paint Creek/Polly Ann Trail:** Donni Steele updated the Committee on electric bicycles. The state voted to allow all E-1 Electric Bicycles on Rails to Trails in the State of Michigan, unless you opt out. The Polly Ann Trail Committee held a public meeting (which was required) and they voted to allow E-1 Bicycles, but did not allow E-2 or E-3 Bicycles. There is a public meeting scheduled for the Paint Creek Trail, and they will vote on this issue.

## 10. COMMITTEE COMMENTS

Jessica Katers stated that they are sending out easement documents for the Indianwood Pathway all the way up to Fernhurst for review and consideration by those property owners. An Open House Style Public Meeting is scheduled for March 15, 2018 at the Township Hall at 7:00 p.m. inviting the property owners to come to get more information about the pathway.

B.C. Cotter stated that she will not be able to attend the meeting in March. B.C. also stated that she would like to see someone design a tri-fold brochure for the Safety Path. The brochure could include advertisements, information, safety regulations, and a current map. This brochure could be handed out at events, such as the upcoming Health Expo. B.C. also would like to be able to offer bicycle bells that could be passed out. B.C. asked the Committee to consider looking into getting a price quote and have the bells available for future Expo's. Donni Steele will look into ordering the bells.

Donni Steele stated that it does not look like the Iron Belle Trail will connect with the Polly Ann Trail, due to the fact that a couple of the surrounding communities did not want to participate.

Tony Cook stated that he would like to discuss strategy for publicizing the upcoming request for a proposed millage for the Safety Path once the decision has been made. Jeff Stout stated that the Board is discussing this proposal.

Jeff Stout thanked the team from OHM for their work on the upcoming projects.

## 11. ADJOURNMENT

Moved by Taylor Reynolds, seconded by Mike Brinkmann to adjourn the meeting at 8:16 p.m.  
MOTION PASSED

**Next Meeting: Tuesday, March 13, 2018 @ 7:00 p.m. @ Township Offices**

*In the spirit of compliance with the American with Disabilities Act, individuals with a disability should feel free to contact the Township at least seventy-two (72) hours in advance of the meeting if requesting accommodations.*

Transcription: K. Comeau