

CHARTER TOWNSHIP OF ORION SAFETY PATH ADVISORY COMMITTEE  
REGULAR MEETING MINUTES, TUESDAY, OCTOBER 9, 2018

---

**1. Call to Order:**

The Charter Township of Orion Safety Path Committee held a regular meeting on Tuesday October 9, 2018 at the Orion Township Hall, 2525 Joslyn Road, Lake Orion, Michigan.

The meeting was called to order at 7:33 PM by Chairperson Tony Cook.

**2. Roll Call:**

Michael Brinkman (Treasurer)	present
Tony Cook (Chair)	present
B.C. Cotter (Alternate)	absent (with notice)
Michael Flood (Non-voting)	absent
Jessica Katers (OHM - Twp Engr)	present
Becky Osborne	present
Taylor Reynolds (Vice Chair)	present
Jerry Richards	present
Donni Steele (Board Representative)	present
Jeff Stout (Operations Director)	present
Joe Walker	present

**3. Determination of a Quorum (min. 4) - Quorum met**

**4. Approval of Minutes-September 11, 2018 - Motion to accept minutes made by Michael Brinkman, seconded by Joe Walker. All ayes, motion approved.**

**5. Approval of Agenda-October 9, 2018 - Motion to accept Agenda as submitted by Tony Cook, seconded by Michael Brinkman. All ayes, motion approved.**

**6. Public Comment on Non-Agenda Items-3 Minute limit per person - no public present**

**7. New Business - Joe Walker discussion of pathways - printed materials reviewed - online maps indicating Polly Ann Trail, Paint Creek Trail, Friendship Park, discussion of the accessibility of the parks and trails and relationship to pathways.**

**8. Pending Business**

A. Financial Update - Brinkman

*Safety Path Fund Status - thru 10/08/18*

Current Unrestricted Fund Balance	\$ 177,977.27 YTD
Discussion Admin Service Charge	\$ 8,320.50
Discussion Capital Outlay - Equipment-Turbine Debris Blower -	
Consistent with prior quote	\$ 3,628.09
Remaining Unrestricted Fund Balance	\$ 286,765.73
Total Safety Path Fund Balance	\$ 1,809,689.15

CHARTER TOWNSHIP OF ORION SAFETY PATH ADVISORY COMMITTEE  
REGULAR MEETING, TUESDAY, OCTOBER 9, 2018

---

*Safety Path "Checkbook" - thru 10/08/18*

Discussion Unpaid Projects Pending:

*E Clarkston Ph III (2019)* - overall construction 2.3 million, 1.6 tap fund, paid by MDOT directly, total need \$770,000 in coffers

*Clarkston Ph1B Estimate* - our grant \$276,000, project est. cost \$350,000, \$74,000 remaining

*Joslyn - Heights to Indianwood Rehab* - Jessica Katers and Jeff Stout to update amount of unpaid project-currently showing (26,700.00)

*Dutton Corp* - at township line in front of Culvers, prior contribution, now being utilized

Funds Coming back:	E Clarkston Ph III (2019)	\$	300,000.00
	Clarkston Ph1B Estimate	\$	300,000.00
	Joslyn - Heights to Indianwood Rehab		
		\$	276,000.00
	Unrestricted Funds Available	\$	230,362.67

B. Safe Routes to Schools - Katers

Authorized by Township Board, final design - 8 school campuses, MDOT bid process for next summer

C. Clarkston Road-North Side Polly Ann Trail to Thistle Valley - Katers

Paving last week, rain delay, continued now, projected done at end of week, and then driveways, finish end of month, projected Ribbon Cutting Ceremony November, date to be determined

D. Joslyn Road Path North of Heights Road (grant) - Katers

Design work, retaining wall design, projected 2019

E. East Clarkston Road Pathway Project (M-24 to Paint Creek Trail) - Katers

GI grade inspection plans - MDOT - on track, projected bidding January and projected construction Spring 2019

F. Indianwood - Easement Request

- i. Indianwood Phase III-easement letters sent, discussion bid out portion of Creekwood Drive to Newman Road, Donni Steel recommends motion to go to Board and get authorization to complete design/engineering plan for pathway Creekwood Drive to Newman Road, motion seconded by Michael Brinkman. Further discussion of fund balance and need for caution on expenditures with upcoming pathway maintenance costs and other projects by Jeff Stout and committee. Taylor Reynolds to have projected engineering costs estimated per question by Donni Steele. Further discussion can have final design in November for Advisory Committee meeting, with this information Donni Steele removed motion, and for this item to be placed on the November 13, 2018 Meeting Agenda. Brinkman removed support for motion and motion dismissed.

- ii. Indianwood Phase IV - Not Completed, three homeowner's and one property owner (Indianwood Golf Course) still open, discussion of property easement, right of property in progress. Funding half with Safe

CHARTER TOWNSHIP OF ORION SAFETY PATH ADVISORY COMMITTEE  
REGULAR MEETING, TUESDAY, OCTOBER 9, 2018

---

Routes to School, boardwalk area not included due to federal standards of width of path.

- G. Pathway Maintenance - Stout - Discussion of pathway maintenance by Jeff Stout, including but not limited to retaining walls, cracks maintenance, etc. Funds payment to Birmingham Sealcoat in amount of \$212,725.38. Discussion budget next year, recommendation of addition of \$80,000.00 from general fund to add to maintenance fund yearly. Increasing costs are projected.
- H. Chamber of Commerce Expo - Michael Brinkman, Joe Walker, Donni Steele, Taylor Reynolds, and B.C. Cotter attended. Per Michael Brinkman, event was well attended, great table placement, maps and other items passed out, positive safety path support. Per Joe Walker, genuine community interest, positive experience.
- I. Update on Term(s) of committee members- Terms for committee members discussed as per September meeting. Discussion of length of terms, dates placed as below for term date ends, letters to be sent and terms will be accepted/declined at that time.

Term End (2 voting members)

2019 Taylor Reynolds / Michael Brinkman

Term End (1 voting member)

2020 B.C. Cotter

Term End (3 slots-2 voting members, one alternate)

2021 Becky Osborne/Tony Cook/Joe Walker

## 9. Organization Reports

- A. Planning Commission - Katers/Stout/Steele - Discussion by Jessica Katers regarding information from the engineer in charge of pathway sites regarding what is getting current paths/what is going to get paths/what is not going to get paths, information to be attached to Meeting Minutes. Question by Tony Cook regarding Hyatt new build at property 95 Brown Road and whether it will have a pathway, confirmed per Jessica Katers.
- B. Paint Creek/Polly Ann - Steele - Letter from Linda the Polly Ann Trail Manager summarized by Donni Steele, trail trees trimmed, new map signs out, mile markers, repairs to fences, Birmingham Sealcoat working in Oxford. Representatives for Paint Creek Trail Committee are Donni Steele and Jeff Stout. Representatives for Polly Ann Trail are Donni Steele and Aaron Whatley. New Paint Creek Trail Manager is Orion Resident. Discussion of Oakland Township Parks Commission and bridge on Paint Creek Trail, rebid with same cost as last bid.

## 10. Committee Comments

- Joe Walker - questioned and short discussion of what is covered under Safety Path Advisory Committee, no funds to Polly Ann Trail or Paint Creek Trail
- Jerry Richards - thanked the Board, questioned how to promote actively safety measures for those using pathways in the township. He was asked

CHARTER TOWNSHIP OF ORION SAFETY PATH ADVISORY COMMITTEE  
REGULAR MEETING, TUESDAY, OCTOBER 9, 2018

---

to write up a short paragraph to be sent to Jenny Bhatti to be sent out. As part of discussion SEMCOG meeting monday. Notes to be sent to Julie Steimel to be filed.

- Jeff Stout - discussion of safety and requests for additional stop signs, possibility of painted message on paths, etc.
- Taylor Reynolds - Independence Parks and Rec-they would like pathway committees to meet
- Tony Cook - Thank you to all of the Committee

**11. Adjournment**

Motion to adjourn was made by Tony Cook at 8:39 PM, motion was seconded by Joe Walker. All ayes. Meeting adjourned.

**Next Meeting : Tuesday November 13, 2018 at 7PM at Township Offices**

*In the spirit of compliance with the American with Disabilities Act, individuals with a disability should feel free to contact the Township at least seventy-two (72) hours in advance of the meeting if requesting accommodations.*

Meeting Transcribed by: Becky Osborne