

# Charter Township of Orion

2525 Joslyn Road., Lake Orion MI 48360; (248) 391-0304; Fax: (248) 391-0332

Website: <http://www.oriontownship.org>

## Orion Safety Path Advisory Committee - Regular Meeting

Tuesday, March 14, 2017 - 7:00 p.m.

Township Offices

# MINUTES

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## 1. Call to Order

7:01 p.m.

## 2. Roll Call

Brinkmann, Michael (Treasurer)	present
Cook, Tony, (Vice Chair)	present
Cotter, B.C. (Alternate)	absent with notice
Flood, Michael (Non-Voting)	present
Katers, Jessica (OHM - Twp Engr)	present
Lee, Gerry (Chair)	present
Reynolds, Taylor	present
Richards, Jerry	absent with notice
Steele, Donni (Board Representative)	present
Stout, Jeff (Operations Director)	absent
Whatley, Aaron (fill in for Jeff Stout)	present
Zielinski, Jenn	present

## 3. Determination of a Quorum (min 4)

Determined

## 4. Approval of Minutes for February 14, 2016, Meeting

Approved

## 5. Approval of Agenda for March 14, 2017, Meeting

Motion to approve amended agenda to include items A & B under new business. Motion to approve by Steele and seconded by Cook: passed

## 6. Public Comment on Non-Agenda Items – 3-minute limit per person

No comments

## 7. New Business

- A. Presentation by the Safety Path Committee to the Board of Trustees, added by Donni Steele. The committee has not presented to the Board of Trustees in over a year and it was decided with the millage expiring at the end of the year, that this would be a good

time to prepare a presentation. As noted in the bylaws, the Vice Chair is tasked with this role, Tony Cook obliged to have a report to present to the Board of Trustees at the July 31<sup>st</sup> meeting. Aaron Whatley suggested that the committee to engage ONTV for assistance with creating a video to include in our presentation. Additionally, it was decided that the footage for the video would not begin until the weather warmed and the Safety Paths had been properly cared after the winter conditions.

- B. Update the Safety Path maintenance and new path schedule map (possibly include Gregory Rd.), added by Donni Steele. The committee agreed to hold a special meeting on May 2<sup>nd</sup> at 6:00 pm to review the survey results from Carlisle Wortman, which can be found in the appendix of Orion Township's Master Plan. Aaron Whatley offered to email this to the group. Donni will ensure board room availability for May 2<sup>nd</sup>. Once the board room has been confirmed, the information will be provided to Julie Savard to announce the meeting to the public.
- C. Added by Steele, Polly Ann Trail Management Council (PATMC) possibly using goats for lawn maintenance.

## 8. Pending Business

### *A. Financial Update – Brinkmann*

See [Appendix A](#)

Michael Brinkman presented the attached financials and provided updates:

- Current liabilities and fund obligations from Unrestricted Funds total \$1,265,709.30
- Pending grant fund monies for the Clarkston Ph1B project and the 2017 millage allocation
- The Safety Path millage expires December 2017 and will be an item on the August 2018 ballot. The committee will begin working to identify if a millage renewal or a new millage will be used based on the projected projects over the next 5 to 10 years.

### *B. M-24 Overlay Improvements (Harman to Golden Gate) - Katers*

Katers advised the Stratford Bridge has been replaced, but with concrete and that the invoice for the work will be sent to the Township. However, the funds will ultimately come from an auto insurance company since the damage was the result of an automobile accident.

Along the M-24 corridor, the committee is assessing the items to be repaired/replaced by MDOT and what is the responsibility of the Township. During the May meeting a punch list of items, including signs, will be presented and discussed.

### *C. Silverbell Road Pathway – Katers*

Katers indicated all easements at Silverbell and Squirrel have been signed and recorded.

Pulte will begin the Safety Path from Kaeleaf to Kern in late April.

### *D. Clarkston Road - N. Side Thistle Valley to Pine Tree (watermain, grant, construction) – Katers*

Katers reported that work on the watermain began today and that a pre-construction meeting for the boardwalk will begin next month.

Additionally, Kathy Klein from Waste Management advised Katers that she will be doing a press release detailing how their host fee contributions are benefiting and being put back into the community. Kline reach out to us for pictures and Katers obliged to provide them to Kline.

#### *E. Clarkston Road – N. Side Poly Ann Trail to Thistle Valley (grant) – Katers*

Currently, there is a bill within the Senate for a MNRTF (Michigan Natural Resource Trust Fund) Grant for this phase. MDNR is willing to entertain the addition of this portion of the project to the current contract for Clarkston Road to expedite construction and realize cost savings on the project.

A MDNR Iron Belle Planning Grant in the amount of \$25,000 was awarded for this portion of the project and a resolution to enter into a project agreement with the State will be discussed at the March 20, 2017 Township Board Meeting.

#### *F. Indianwood Ph III – N. Side Paint Creek to Jackson Oaks – Inactive Placeholder*

A portion of this project is part the Safe Route to Schools initiative. The section included runs from the North side of Paint Creek to Creekwood, not Jackson Oaks. The portion between Creekwood and Jackson Oaks is still in need of a funding source.

#### *G. Indianwood Ph IV – S. Side Joslyn to Fernhurst – Inactive Placeholder*

A meeting will be held with Stan Aldridge to discuss the easement along Indianwood Road on March 15<sup>th</sup>.

#### *H. Joslyn Road Path N of Heights Road (grant) – Katers*

The resolution for the project has been forwarded to Stout to provide to the Board to apply for the grant, this is due on April 1<sup>st</sup>. The grant is asking for 75% of the construction on the project, which is just over 300K. An approval from the grant would pay for 2/3 of the project. See Appendix B

#### *I. Pathway Maintenance – Stout*

The committee is waiting on the repairs to be reported (including the rail repairs), which will be discussed in May as indicated in item B.

#### *J. Millage Renewal (Expires 12/17)*

The committee is preparing to introduce a ballot proposal for vote during the August 2018 election. Some options to consider: a renewal, the possibility of a Headlee Override or a new millage. These options will be discussed over the next several months.

#### *K. Safe Routes to Schools – Katers*

Barnett & Katers presented the Safe Route to School proposal at the March 3<sup>rd</sup> school board meeting. The presentation at the school board gave them information to apply jointly (with the Township) for a grant to install safety paths around Lake Orion schools. The Safe Routes to School safety path proposal encompasses 8 LOCS campuses. The grant application needs to be submitted by the end of April and is a rolling grant. Approval/denial would be expected within 60 to 90 days; if approved, anticipated construction would start in June 2018. The total estimated cost of the project is 1.7 million with a grant request in the amount of almost 1.4 million, leaving the estimated Township cost at 271K and the estimated cost to the LOCS at 72K. The school board will vote on the proposal at their March 22<sup>nd</sup> meeting.

## **9. Organization Reports**

### *A. Planning Commission (OHM)*

The Gregory Meadows development proposal was turned down by the PC eliminating the potential for the developer to install a safety path.

The Silver Spruce development will pave the M-24 and Silverbell gap up to the first residential home.

On the West side of M-24, the pathway North of Belle Tire will either be repaired or replaced with the proposed retail development.

### *B. Paint Creek (Kern Rd spur) / Polly Ann (sign) – Steele*

The Paint Creek Trail Commission will be meeting with: the Township, the DNR, OHM and an ecologist from Bald Mountain to discuss the vandalism on the trail. The group will discuss possibly removing the Rudd Mill dam on the North side of Paint Creek as well as the clean-up methods that will be used. Additionally, the group will discuss the project with engineering and funding as well as investigate if a grant can be applied for.

### *C. Polly Ann Trail – Steele*

A new sign has been installed at the Polly Ann Trail crossing at Clarkston Road in Orion and at Burdick in Oxford.

The path off Rhodes Road received new crushed asphalt.

The Polly Ann Trail committee is holding a fundraiser on March 24<sup>th</sup> to generate funds for benches along the trail and possibly using goats to maintain the lawn along the trails. Steele to provide additional information from the fundraiser at the next meeting.

Whatley offered to enlist some Eagle Scouts to build benches for the Polly Ann trail path.

## **10. Committee Comment**

None provided.

## **11. Adjournment**

Motion to adjourn made by Lee and seconded by Brinkmann, motion passed.

Adjourned at 8:45p.m.

### **Next Meeting: April 11, 2017 @ 7:00 pm @ Township Offices**

*In the spirit of compliance with the American with Disabilities Act, individuals with a disability should feel free to contact the Township at least seventy-two (72) hours in advance of the meeting if requesting accommodations.*

## **Appendix A**

### **SAFETY PATH FUND STATUS – 03/14/17 Revenue vs Expenditures Beginning 2017**

Millage Revenue	\$
<b>339,109.87</b>	
Host Fee Contribution	<b>1,072,000.00</b>

Contr From Developers (Baldwin Holding, Dutton, Corp)	71,800.00
State Grant	
<b>25,000.00</b>	
ROW Permits	18,350.77
Sale of Fixed Asset	
<b>14,664.57</b>	
Pers Prop Tax Reimbursement	6,649.57
Interest	<u>1,613.96</u>
TOTAL REVENUE	\$
<b>1,549,188.74</b>	

Unrestricted Fund Expenditures:

Construction Projects Y	
Clarkston PhI OHM Fin Des, serv, etc.	\$ 96,685.00
Clarkston PhIb MDNR Trust Fund	4,992.50
Clarkston PhII	2,231.24
Contr from Developer Returned	3,800.00
Silverbell Easements	<u>11,335.00</u>
Grand Total Construction Projects	\$ 119,043.74
Enrg Fees – not Capitalized	15,907.50
Safety Path Mowing	8,063.58
Administrative Service Charge	36,275.00
Non-supv Salaries	14,575.00
Soc Sec	1,115.04
Tax Tribunal	120.87
Dues & Misc.	628.30
Grounds Maintenance	(333.48)
Safety Path Repairs	8,891.01
<b>Total Unrestricted Fund Expenditures</b>	<b>\$ 204,286.56</b>

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<b>Remaining Unrestricted Fund Balance</b>	<b>1,344,902.18</b>
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SUMMARY

Prior Unrestricted Funds	\$ 818,807.12
Change in Unrestricted Fund Balance	1,344,902.18
Contribution to Restricted Fund/Ordinance	<u>(16,955.50)</u>
<b>Current Unrestricted Fund Balance</b>	<b>\$2,146,753.80</b>
Prior Restricted Funds	131,598.98
Contribution to Restricted Fund/Ordinance	<u>16,955.50</u>
<b>Current Restricted Fund Balance</b>	<b>\$ 148,554.48</b>
<b>Total Safety Path Fund Balance</b>	<b>\$2,295,308.28</b>

**SAFETY PATH "CHECKBOOK"**  
**(Beginning 2017)**

<b>Unrestricted Funds</b>	<b>\$2,146,753.80</b>
Less Unpaid Projects Pending:	
Clarkston PhI	(1,252,286.80)
Silverbell Easements	
<b>(13,415.00)</b>	
MDNR Clarkston Ph Ib	<u>(7.50)</u>
 <b>Unrestricted Funds Available</b>	 <b>\$881,044.50</b>
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<b>Restricted Funds</b>	<b>\$ 148,554.48</b>
Less Unpaid Maintenance Pending	<u>0.00</u>
 <b>Restricted Funds Available</b>	 <b>\$148,554.48</b>

## Appendix B

Charter Township of Orion  
Oakland County, Michigan

**Notice of Public Meeting:  
Monday, March 20, 2017**

**Grant Application for Joslyn Road/Polly Ann Trailway Improvement**

The Charter Township of Orion Board of Trustees will discuss at their regular Township Board meeting on Monday, March 20, 2017 at 7:00 p.m., at the Orion Township Hall, 2525 Joslyn Road, Lake Orion, Michigan 48360, the grant application for funding the construction of the Joslyn Road/Polly Ann Trailway Improvement, between Heights and Indianwood Road.

If you are unable to attend the meeting, written comments may be submitted to the attention of Penny Shults, Clerk, at the address listed above.

Penny S. Shults, Clerk  
Charter Township of Orion