

Charter Township of Orion

2525 Joslyn Road., Lake Orion MI 48360; (248) 391-0304; Fax: (248) 391-0332

Website: <http://www.oriontownship.org>

Orion Safety Path Advisory Committee - Regular Meeting

Tuesday, October 11, 2016 - 7:00 p.m. Township Offices

MINUTES

1. Call to Order

7:02 p.m.

2. Roll Call

Brinkmann, Michael (Treasurer)	here
Cook, Tony	absent with notice
Cotter, B.C. (Alternate)	here
Flood, Michael (Non-Voting)	here
Katers, Jessica (OHM - Twp Engr)	here
Lee, Gerry (Vice Chair)	here
Reynolds, Reynolds (Chair)	here
Richards, Jerry	here
Richards, Pamela (Secretary)	here
Steele, Donni (Board Representative)	here
Stout, Jeff (Operations Director)	here

3. Determination of a Quorum (min 4)

Determined

4. Approval of Minutes

For September 13, 2016 Meeting

Motion by Reynolds – second by Brinkmann: motion passed

5. Approval of Agenda

For October 11, 2016 Meeting

Motion to add the item *budget* to the agenda

Motion by J. Richards – seconded by Lee: motion passed

6. Public Comment on Non-Agenda Items – 3 Minute limit per person

Guest at meeting is Kyle Selter from OHM

7. Pending Business

A. Poly Ann (PA) Sign - Steele

Katers – the new manager for PA is Lynda Moran. Jessica sent Lynda the email she had sent to Ball about cooperation regarding the planned sign at Clarkston.

B. Banner - Cotter

Note that this item is now removed from the agenda

C. Financial Update – Brinkmann

Fund Status

Pathway Fund Status – see [APPENDIX A](#)

Pending Projects line explanation – see [APPENDIX B](#)

Budget

Millage

Stout – What is happening regarding township millage; will there be an increase, renewal, etc?

Response/ideas:

- December 2017 is last collection under the current regime.
- There will be a vote in 2018 for any millage changes.
- Considerations going forward include new and old path.
- We should probably look forward to a plan for 2018, onwards.

Information about millage 2008 – 2018:

Dec. 2008 approved 10 year millage ballot proposal. Levy 0.2382/mill = appx. \$440,093

BOT Resolution Establishing 2016 Millage Rates (collection starting Dec.1, 2016 for 2017 budget year). Levy 0.2346 = appx. \$346,977 (2017) = **(\$93,116) than collected in Dec. 2008. (21%)**

Actual Budget Millage Collected

2009-2011 Barb would have data:

2012 = \$315,184 = **(\$124,909) (-28%)**

2013 = \$308,944 = **(\$131,149) (-30%)**

2014 = \$315,026 = **(\$125,067) (-28%)**

2015 = \$325,120 = **(\$114,973) (-26%)**

2016 = \$339,885 = **(\$100,208) (-23%)**

Proposed/Forecast Budget Millage Collected (0.2346/mill)

2017 = \$346,977 = **(\$93,116) (-21%)**

2018 = \$356,824 = **(\$83,269) (-19%)**

2019 = \$371,280 = **(\$68,813) (-16%)**

2020 = \$386,315 = **(\$53,778) (-12%)**

TOTAL **(\$895,282)**

NOTE: *Oakland County has forecast that CVT's (cities, villages, townships) will not be back to their respective property taxable value base (2008) until sometime in the 2020's. Barring another economic meltdown.*

J. Richards – wondered if we're comfortable with our budget for maintenance.

Response: It's not perfectly clear; the township does all the maintenance possible.

J. Richards – questions after attending a meeting today held by Oakland County regarding Baldwin Phase 1 (Morgan to Gregory). Oakland said they weren't responsible for putting pathways in.

Response: OHM confirms that this is incorrect and the County is contributing to the project.

Paint Creek Trail

Vault Toilet Pumping Expense – there was a bill posted to the wrong account.

Poly Ann Trail, Dedicated Funding Account – PA pays for trail maintenance via a lump sum to Parks and Recreation. Steele is not sure about how that money is distributed.

Fernhurst Property – is the Safety Path Fund fully reimbursed? The sale was \$14,664.57.

D. M-24 Overlay Improvements (Harman to Golden Gate)

Concern – Chris is getting calls about an area by Silverbell - there was a pathway but with the new roadway, there's no place to put back a pathway.

Response: When the gas station redevelops they will put in pathway. It's already in their plans.

Gaps in pathway – after construction is complete, a list of gaps in the pathway will be made and the Township will prioritize the most dangerous gaps first.

Completion – approximately November 15, 2016.

E. Silverbell Road Pathway – Stout/Katers

Last Wednesday a change in plans removed the need for some easements related to this project. There are 13 properties being crossed. OHM is working with Oakland for two easements.

Missing easements: there are two in Oakland and one at Kelly Services in the Township.

F. Clarkston Road - N. Side Thistle Valley to Pine Tree w/watermain - Katers

Phase 1a: Received an okay from DNR to go out for bid next week. Plans will be ready by next Tuesday. We're looking at winter construction for water main and spring/summer construction for the pathway.

Phase 1b: holding a public meeting October 26th since not everyone is aware about the water main construction schedule or the extent of pathway construction.

OHM is looking into the money from the grant that was awarded for the Clarkston pathway design.

G. Clarkston Road–N. Side, Poly Ann Trail to Thistle Valley – Katers

Grant application: We've received a score back from DNR regarding our grant application. It was 290 points, which is a competitive score. We won't hear back until mid-December about who is awarded the grant. We're competing with applicants from throughout the state.

Easements: we still need temporary easements and 1 permanent easement.

Designs are not yet compete. They'll be designed for this coming winter.

Donni – the Iron Bell sign needs to be done this year and there have been some questions about where it should be placed.

OHM says PA should already have an easement that would be appropriate for the sign. If PA wanted it somewhere off their land, an RCOC permit application would be needed.

H. Indianwood PhIII – N. Side, Paint Creek to Jackson Oaks – Easement Update

Not actively working on this.

I. Indianwood Ph IV – S. Side Joslyn to Fernhurst – Easement Update

Not actively working on this.

J. Joslyn Road Path N of Heights Road

Grant:

- Should we consider submitting a grant application for this portion of pathway?
- Since it links to the Iron Bell pathway, we would score an additional 45 pts for that.
- What's the cost of doing a grant?
 - \$2 – 3,000 to put grant application together.
 - Professional services not reimbursed by the grant.

Design: Did we do engineering work on this? OHM did an estimate already.

Re: MDNR GRANT for pathway along Joslyn Road, north of Heights Road

Motion by Steele, seconded by Cotter: motion passed

Summary:

A motion was passed by the Safety Path Committee to recommend to the Board of Trustees that Orion Township authorize OHM to start, complete, and submit an application to MDNR for a grant to put towards the replacement of the non-conforming safety/Iron Bell pathway along Joslyn Road north of Heights Road. OHM grant application services are not to exceed \$3,000.

Notes:

- The grant application will need to be commenced by January 2017 – the grant due April 2017. Looking for 2019 construction.
- This section of Joslyn pathway is the next identified priority after Phase 1a and 1b are completed in 2017 and 2018 respectively.
- In order to access the grant money, should it be awarded, we would need to use the money by 2020.
- The grant could be awarded up to \$300,000.

We will be notified of the score by the fall.

K. Pathway Maintenance – Boardwalks & M-24/Stratford

News – sink hole on Silverbell developed due to a failed culvert. The culvert has been replaced and repaving is scheduled for later this week.

Spraying – Spraying available for invasive weeds. The township’s pathways have been sprayed for phragmites. An ordinance was made that all new developers have to eradicate them.

8. Organization Reports

A. Planning Commission (OHM)

Safe routes to school – completed 9 walking audits of elementary schools; all schools except Edison, since it’s not in the township.

Once projects are prioritized, the schools will be presented with options. Many of the options include work in the right of way.

Once projects are selected, OHM will complete grant applications for the LOCS to submit.

B. Paint Creek / Polly Ann (Steele)

The zombie run was successful.

9. Committee Comment

Concern – who will erect signage where some pathways end and/or turn hazardous.

Response: Once construction on the M24 is done, signage will be addressed by the township.

Flood – Environmental committee has a collection for household materials this **Saturday, October 15 8 AM – 2 PM at the Wildwood Amphitheatre.**

<https://www.oakgov.com/advantageoakland/residents/Pages/CPHANOHAZ.aspx>

J. Richards – if it is not possible to build a pathway connecting Indianwood with M24, then it should probably be removed from the agenda.

10. Adjournment

Motion by J. Richards – seconded by Reynolds: passed at 8:48 p.m.

Next Meeting: November 15, 2016 @ 7:00 pm @ Township Offices

In the spirit of compliance with the American with Disabilities Act, individuals with a disability should feel free to contact the Township at least seventy-two (72) hours in advance of the meeting, if requesting.

Appendix A

SAFETY PATH FUND STATUS – 10/11/16 Revenue vs Expenditures (Preliminary 2016 YTD)

Millage Revenue	\$ 339,110.64
Host Fee Contribution	1,072,000.00
Contr From Developers (Baldwin Holding, Dutton, Corp)	78,000.00
ROW Permits	18,350.77
Interest	920.49
Sale of Fixed Asset	<u>14,664.57</u>
TOTAL REVENUE	\$ 1,523,046.47

Unrestricted Fund Expenditures:

Construction Projects Y	
Clarkston PhI Final Design	\$ 83,190.00
Clarkston PhIb MDNR Trust Fund	4,992.50
Clarkston PhII	3,074.00
Silverbell Easements	<u>5,742.50</u>
Grand Total Construction Projects	\$ 96,999.00
Enrg Fees – not Capitalized	7,497.50
Safety Path Mowing	4,607.76
Administrative Service Charge	27,206.25
Non-supv Salaries	14,575.00.
Soc Sec	1,115.04
Tax Tribunal	23.46
Dues & Misc.	583.30
Grounds Maintenance	(333.48)
Safety Path Repairs	1,200.01

Total Unrestricted Fund Expenditures **\$ 153,473.84**

Remaining Unrestricted Fund Balance **1,369,572.63**

SUMMARY

Prior Unrestricted Funds	\$ 818,807.12
Change in Unrestricted Fund Balance	1,369,572.63
Contribution to Restricted Fund/Ordinance	<u>(16,955.53)</u>
Current Unrestricted Fund Balance	\$2,171,425.22

Prior Restricted Funds	131,598.98
Contribution to Restricted Fund/Ordinance	<u>16,955.53</u>
Current Restricted Fund Balance	\$ 148,554.51
Total Safety Path Fund Balance	\$2,319,979.73

**SAFETY PATH "CHECKBOOK"
(AS OF 10/11/16)**

Unrestricted Funds	\$2,171,425.22
Less Unpaid Projects Pending:	
Clarkston Ph I	(6,790.00)
Clarkston Ph II	(11,808.54)
Indianwood Ph III	(58,763.75)
Silverbell Easements	(19,007.50)
MDNR Clarkston Ph Ib	<u>(7.50)</u>
Unrestricted Funds Available	\$2,075,047.93
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Restricted Funds	\$ 148,554.51
Less Unpaid Maintenance Pending	<u>0.00</u>
Restricted Funds Available	\$148,554.51

APPENDIX B

The Indianwood Phase III figure: The figure in the pending projects is a combination of two tasks on Indianwood that were authorized in August of 2014 prior to the Clarkston Road Pathway Trust Fund Grant moving to the forefront and Indianwood being placed on hold. The tasks are:

1. Indianwood Ph III (Paint Creek Elementary to Jackson Oaks., 30% Design Completed)
 - o Final Design
 - o Easement Assistance
2. Indianwood Ph IV (Joslyn Road to Fernhurst, 30% Design Completed)
 - o Easement Assistance

That pending dollar amount is the OHM effort to finish out those tasks once Indianwood is reinitiated.