

Charter Township of Orion

2525 Joslyn Road., Lake Orion MI 48360; (248) 391-0304; Fax: (248) 391-0332

Website: <http://www.oriontownship.org>

Orion Safety Path Advisory Committee - Regular Meeting

Tuesday, June 11, 2013 - Township Hall - 7:00 p.m.

Approved Meeting Minutes

1. **Call to Order** : 7:02 PM by Michael Brinkmann, acting Chairperson in absence of other officers
2. **Roll Call**
 - Brinkmann, Michael (Treasurer & Secretary) - present
 - Cotter, B.C. (Vice-Chair) – present (late)
 - Drozdowski, Shane - present
 - Muzzy, Heather - present
 - Reynolds, Taylor (Chair) Absent (excused)
 - Richards, Jerry - present
 - Snowden, Eugene (Alternate) - present
 - Steele, Donni (Board Representative) - present
 - Flood, Michael (Non-Voting Member) - present
 - Stout, Jeff (Operations Director) - present
 - Jessica Katers (OHM - Twp Engineer) - present
3. **Determination of a Quorum (min 4)** - Yes; including alternate, seven (7) voting members present
4. **Approval of Minutes for April 9, 2013 Meeting**
Motion by Brinkmann, second by Muzzy, to approve minutes as modified.
Motion carries 7 - 0
5. **Approval of Minutes for May 14, 2013 Meeting**
Motion by Steele, second by Drozdowski to approve minutes as modified.
Motion carries 7 - 0
6. **Approval of Agenda for June 11, 2013 Meeting**
Motion by Brinkmann, second by Steele, to approve agenda as modified.
Motion carries 7 - 0
7. **Public Comment on Non-Agenda Items – 3 Minute limit per person**
No Public Comment
8. **Pending Business**
 - A. Park Benches – Stout provided info on availability and cost of park benches and plaques for the benches. Costs are approximately \$700 for a durable bench and \$75 - \$120 for the plaque. The person(s) requesting a bench would pay the cost of the bench; the cost of memoriam plaques would normally be provided by Township funds. Muzzy suggested the possibility of a memoriam bench could be publicized in the quarterly Orion Township Outreach publication.

B. 2013 Maybee Road at Independence Twp (OHM/Stout) – Engineering survey is complete; temporary easements are required where driveways will cross the path; While Orion Township is doing all of the construction for this connector to the Independence Township system, Independence Township has officially agreed to fund their portion.

C. Indianwood/Baldwin (OHM) – Mullins began construction on the Baldwin portion (from Klais to Indianwood) today (Tuesday, 06/11/13). Presto Geo-Web is being installed in lieu of a boardwalk in appropriate areas.

D. Indianwood – East to Paint Creek Elementary (OHM/Stout) – Eight of nine easements obtained. The Crisp family at 3380 Indianwood have not responded to efforts to contact them; consequently, there has been no discussion with them regarding obtaining their easement. Richards suggested letters of appreciation be given to those who granted easements for their property. Stout agreed and indicated that once all of the easements were obtained, so that work could proceed, that would be done. There was discussion regarding adding Indianwood Phase II to the Maybee Road project. Discussion resulted in the following motion:

Motion by Steele, second by Brinkmann to recommend to the Board that the Indianwood Phase II Project be included with the Maybee Road project for the purpose of obtaining permits and securing bids.

Motion carries 7 – 0

E. Indianwood & Joslyn South Side Pedestrian Crossing Improvements (Stout) – The change order has been written, signed off on by the contractor, L.R. Mullins, and sent to Supervisor Barnett's attention for approval. The work will be completed closer to the paving operation occurring on the Baldwin Road/Indianwood Road project.

F. 2013 Maintenance Contract (Brinkmann) – There is a need to standardize the four inspection reports prior to breaking them down into different work categories (brush removal, asphalt repair, engineering review, etc). One inspection report not yet submitted. Cotter and Brinkmann will begin this followup after the meeting. There was a discussion of the need for removal of brush and removal and herbicide treatment for grass in cracks ASAP as the paths are becoming overgrown and damaged by vegetation. Stout agreed to seek Requests for Proposals (RFPs) to cover trimming vegetation to bring it into conformance with safety path specifications (8' vertical clearance and up to 2' clearance on each side).

G. Boardwalk Maintenance (Flood) – Flood reported that Item F discussion with regard to excessive vegetation was especially relevant for the boardwalks in the Townships. He pointed out that this is contributing significantly to the physical deterioration of the boardwalks.

9. New Business

A. Utility Crossing Repairs (Richards) – There has been a problem with poor repairs of utility company (DTE, Consumers, Comcast, etc.) work which impacts the safety paths. Richards asked if there was some way utility repairs that impact the paths could be tied in with MisDig so that we would be sure to be notified when they occurred. In the discussion it was pointed out that the safety path ordinance already requires repairs to meet specifications, but that provision is not enforced. That begged the question of code enforcement. Stout informed the Committee that a code enforcement officer had been hired. Brinkmann agreed to contact the Building Permit Dept (Berger) to request the new officer attend an OSPAC Meeting, where the Committee could explain its enforcement needs.

10. Organization Reports

A. Planning Commission (OHM) – Plans for a) a Sonic drive-in on Baldwin next to Taco Bell and b) Orion Commons on the SW corner of Scripps and M-24 are being discussed. Orion Stone **will be notified via letter** of their obligation to install a safety path.

B. Paint Creek / Polly Ann (Steele) – Rural Pearl Benefit planned for July. A mowing contract was awarded for the PollyAnn from Greenshield to Leonard. Stout asked why Township has to mow from Joslyn to Greenshield. It was opined that because that portion of the trail was relatively new, it was overlooked, but should be included in the aforementioned mowing contract.

11. Committee Comment

Richards: Asked if responsibilities of specific members were defined. Response was that the Committee by-laws define only officer responsibilities. He also expressed concern that the Committee finds itself being required to assume the responsibilities of the Oakland County Road Commission (RCOC) due to their inability to fund needed work (examples: Joslyn and Axford drainage/repair/path placement). Finally, he asked that the Committee position on use of eminent domain be discussed as an agenda item at the next meeting. Muzzy: expressed disappointment that the updated safety path map did not get into the latest issue of the Orion Outreach publication. She also mentioned reminding the RCOC (in an RCOC Meeting) of their Complete Street commitment responsibilities.

Flood: Reported that our Chairperson, Reynolds, attended the initial 5-Year Master Plan Update Meeting and would call a follow-up meeting of the OSPAC Ad-hoc Committee on this topic in the near future.

Cotter: Expressed that the Library Safety Path display is very good; location, however, would be more effectively placed if it was to the left (as you enter the adult section of the library) instead of to the right (as you enter the children section). It should be possible to remedy this for future displays.

12. Adjournment

Motion by Richards, second by Snowden to adjourn (at 8:34 PM)

Motion Carries 7 – 0

Next meeting: August 13, 2013 at 7:00 p.m. @ Township Hall