



## Safety Path Advisory Committee Regular Meeting Minutes, Tuesday, April 10, 2012

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1. **Call to Order.** 7:00 pm by Taylor Reynolds, Chairperson
2. **Roll Call.**
  - Brinkman, Michael (Treasurer) – present
  - Cotter, B.C. – present
  - Muzzy, Heather – present
  - Porter, Neal (Board Representative) – present
  - Steele, Donni (Vice-Chair) – present
  - Campbell, David (Secretary) – present
  - Sidebottom, David (Alternate) – present
  - Reynolds, Taylor (Chair) – present
  - Flood, Michael (Non-Voting Member) – present
3. **Determination of a Quorum.** Yes; seven regular voting members present, plus alternate Sidebottom, plus non-voting member Flood.
4. **Public Comments.** No public present and no correspondence.
5. **Approval of Minutes for March 13, 2012 Meeting.** Motion by Brinkmann, second by Porter to approve minutes as drafted. Motion carries 7-0.
6. **Approval of Agenda for April 10, 2012 Meeting.** Add Item 7, C, 3 – Clark Gas Station on Baldwin. Motion by Brinkmann, second by Cotter to approve the agenda as amended. Motion carries 7-0.
7. **Pending Business**
  - A. **2009-2010 Construction Project Completion (OHM)**
    1. **Kern Road Spur.**
      - a) Construction Update (OHM). Clearing done, subgrade down, waiting to lay down the stone until a decision is made on changing the approved and engineered plan. Intent of change is to reduce the approved and engineered slope to a slope closer to AASHTO guidelines (from 14% to closer to 8%). Primarily a safety and liability issue (particularly for bikers), but also a maintenance issue.
      - b) Review costs and recommend for Board action on April 16, 2012. Some discussion on whether the proposed changes (fill, boulder wall, safety fence, and signage) will be a detriment to the natural amenities.

Motion by Cotter, second by Reynolds, to recommend the Township Board approve the proposed changes to the design of the Kern Road Spur based on OHM

proposal of April 5, 2012 at an estimated cost of \$21,700 in order to decrease the slope to 8%, add boulder wall, and add split rail fence due to safety concerns and to minimize future maintenance costs. Motion carries 4-3 (Campbell, Porter & Steele vote “no”)

**B. 2011 Construction Project Expansion (OHM)**

1. **Indianwood (Joslyn to Baldwin) & Baldwin (Indianwood to Klais).** Appraisals are ongoing; OHM to walk route w/Ed Pete from RCOC next week; hopefully out to bid by end of April. Discussion on scheduling and coordination with US Senior Open. Project should get completed this fall. Would make sense to complete Baldwin pathway and watermain project concurrently.

**C. 2012 Construction Projects Expansion**

1. **M-24 (Clarkston south to Scripps on west side).** Bids open; lowest bid was Total Asphalt Paving. OHM will recommend they get the contract at the April 16 Board meeting.

Motion by Brinkmann, second by Porter, to support OHM’s recommendation to award the M-24 pathway work (west side of M-24 from Clarkston to Scripps) to Total Asphalt Paving for the amount included in their bid (\$148,191.50). Motion carries 7-0.

2. **Joslyn Crossing at Orion Library.** Library crossing included in the discussion and motion above. Will be built per design of OHM by the contractor awarded the M-24 project.
3. **Baldwin Road Clark Gas Station Site Plan.** Applicant is requesting to construct a 5’ concrete sidewalk along their Hidden Timber Road frontage in lieu of 8’ asphalt pathway to match existing sidewalk.

Motion by Muzzy, second by Brinkmann, to recommend the Board of Trustees approve construction of a 5’ concrete sidewalk in lieu of 8’ asphalt safety path along the proposed Baldwin Road Clark Station’s frontage on Hidden Timber Road. Motion carries 7-0.

**D. 2011 Maintenance**

**1. Safety Path Repair, Phase II.**

- a) **Joslyn/Flintridge.** No “official” work done yet. Someone did a temporary patch with cold fill. Van Tassel will call ASI to check status.
- b) **Waldon, East of Polly Ann Trail.** No work done yet. Van Tassel will call ASI.

**E. 2012 Maintenance**

1. **Joslyn, North of Waldon.** There's a sinkhole. Van Tassel will look into it. Brinkmann will paint it.
  2. **Phragmites.** Muzzy provided a map to Van Tassel identifying high-priority areas. Van Tassel has discussed with RCOC and Dave Osstyn (Parks Maintenance Crew Leader); RCOC will do what they can within their right-of-way, and Township will do what they can with their crew.
  3. **Pathway Sweeping.** Sweeping program complete for the year. We will let Van Tassel know if we see any problem areas.
- F. **Earth Day 2012 and 2012 Brochure (Muzzy).** No word on the brochure's progress from Parks & Rec. Muzzy will talk to Julie and Van Tassel on Friday. Cotter will help with Earth Day setup.
- G. **LOCS Transportation Committee.** Porter is waiting on a callback.
8. **New Business.**
- A. **Project Numbers (Flood).** Lots of lively discussion. Van Tassel will work with Flood and Barb (Armstrong, Accounting Coordinator) on finalizing a numbering system.
  - B. **Summary of Safety Path Fund (Brinkmann).** \$546,000 in unrestricted funds, \$850,000 anticipated next year, \$627,422 in restricted maintenance funds. We need to be better about assigning maintenance funds to maintenance projects.
  - C. **2013 Construction Projects.** Committee will look at pathway prioritization at a future meeting as part of Township's 5-year Rec Plan update. Anticipated funds for 2013 could come close to completing all "Priority 1s" other than Clarkston and Indianwood. Schroeder will take a fresh look at the cost estimates for the Priority 1s and we will discuss in May.

*Meeting extended to 9:15 pm (Steele/Brinkmann, MC 7-0)*

D. **Board Presentation Topics**

1. 2013 Construction Projects - discussed above.
2. Cross Walks - will be discussed with BOT
3. Stencils - will be discussed with BOT

9. **Committee Comments.**

Flood looked at Glansworth and thinks we should leave it alone. Existing "goat path" is sufficient.

Brinkmann asks if there is any progress on filling the Operations Director position; answer from Van Tassel is that they are getting close.

Cotter wants to discuss motorized scooters on the path at the next meeting. Also believes there

should be a kiosk with a large pathways map at the Township's Fernhurst property prior to the Senior Open or earlier.

Van Tassel expresses her appreciation for the Committee's work.

10. **Adjournment.** 9:10 pm (Motion by Porter, second by Brinkmann, Motion carried 7-0)

Next Meeting: Tuesday, May 8, 2012 at 7:00 pm  
Supervisor's Conference Room, Township Hall