



**Safety Path Advisory Committee
Regular Meeting Minutes, Tuesday, March 13, 2012**

1. **Call to Order.** 7:03 pm by Taylor Reynolds, Chairperson
2. **Roll Call.**
 - Brinkman, Michael (Treasurer) – present
 - Cotter, B.C. – present
 - Muzzy, Heather – present
 - Porter, Neal (Board Representative) – present
 - Steele, Donni (Vice-Chair) – present
 - Campbell, David (Secretary) – present
 - Sidebottom, David (Alternate) – present
 - Reynolds, Taylor (Chair) – present
 - Flood, Michael (Non-Voting Member) – present
3. **Determination of a Quorum.** Yes; seven regular voting members present, plus alternate Sidebottom, plus non-voting member Flood, plus Township Engineer Schroeder.
4. **Public Comments.** No public present and no correspondence.
5. **Approval of Minutes for February 14, 2012 Meeting.** Motion by Brinkmann, second by Reynolds to approve minutes as drafted. Motion carries 7-0.
6. **Approval of Agenda for March 13, 2012 Meeting.** Flood wishes to add Item 8A – Update on status of Operations Director position. Motion by Porter, second by Muzzy to approve the agenda as amended. Motion carries 7-0.
7. **Pending Business**
 - A. **2010 Construction Project Completion (OHM)**
 1. **Kern Road Spur.** New quote from Macomb Pipeline is \$51,000. Supervisor Van Tassel approved it. Will mobilize as soon as possible. DNR to supervise tree removal. Hopefully done in a month or so.
 - B. **2011 Construction Project Expansion (OHM)**
 1. **Indianwood (Joslyn to Baldwin) & Baldwin (Indianwood to Klais).** Design, appraisals, and condemnations proceeding. Offers will be made to property owners once appraisals are complete. Work should be completed this fall.
 - C. **2012 Construction Projects Expansion**
 1. **M-24 (Clarkston south to Scripps on west side).** Bids will be opened in early April, and hopefully awarded at the second BOT meeting in April. No pre-qualification

requirements. Van Tassel wants to include Joslyn crossing at the Township library as part of the scope; that work will include ADA ramps and relocating an existing hydrant. Library crossing to come out of maintenance fund and M-24 work out of construction fund.

D. 2011 Maintenance

1. **Safety Path Repair, Phase II.** Joslyn/Flintridge and Waldon east of Polly Ann Trail - ASI to complete both as soon as weather allows.
2. **Library Crossing on Joslyn.** Already discussed in 7C.
3. **Phragmites Location Priorities (Muzzy).** Van Tassel, after hearing the environmental consultant's presentation at the BOT meeting, is interested in doing some cutting and treating in high priority areas. Would like Pathways Committee and Environmental Committee to work together on prioritization. Part of the process needs to be public awareness to private property owners where it is growing. High priority areas should include all the pathway boardwalks, the safety path easements, Gingell Nature Area, and new construction sites where the soil is disturbed.

E. 2012 Maintenance Schedule. Move to item 8B.

F. 2012 Brochure (Muzzy). Heather looking for Parks & Rec to take over brochure production now that Allan Feys is gone. Brinkmann will follow up with Lisa and Jennifer in Parks & Rec.

G. Earth Day Table. Earth Day Expo is April 21, 2012 from 11 am to 4 pm. Goal it so have brochures done for distribution at that event. Flood, Brinkmann, and Cotter will assist in setup and manning the OSPAC table.

H. Website Update. OSPAC timeline has been updated on Township website.

I. LOCS Transportation Committee (Porter). Debbie Porter is going to meet with School Board and report back to Neal Porter.

8. New Business.

A. Operations Director Position Update (Flood). Job opening has been posted and there have been some applications. Whoever fills the position will take Allan Feys' former role with OSPAC.

B. Path Sweeping. Van Tassel will direct DPW on sweeping schedule.

C. Spur to Paint Creek Trail at Glanworth. OHM will have Macomb Pipeline look at it.

9. **Committee Comments.**

Steele believes we should be identifying a project for 2013. All OSPAC members are to look at prioritization list and come to the April meeting with ideas. Porter believes we could move money from Maintenance Fund to Construction Fund if necessary.

Brinkmann inventoried all pathways crossings of streets and commercial driveways; total is 218 (approx. 6,200 linear feet). Good information if we want to consider a crosswalk striping program.

Flood says we need to start assigning unique project numbers to safety path projects for budget/accounting purposes. We should use OHM's project numbers. OHM will provide us with an active project number list.

Porter asked if we will need an RCOC ROW permit for Phragmites work. Schroder answers that we just need to notice them; they'll be happy to hear it.

Schroeder reports that Van Tassel wonders why we're only doing pathway along the west side of M-24 from Clarkston to Scripps. Answer is that there are large existing parking lots (Kmart, etc.) that can serve non-motorized traffic, and we only have so much money to work with.

10. **Adjournment.** 8:28 pm (Motion by Muzzy, second by Porter, Motion carried 7-0)

**Next Meeting: Tuesday, April 10, 2012 at 7:00 pm
Supervisor's Conference Room, Township Hall**