

**CHARTER TOWNSHIP OF ORION BOARD OF TRUSTEES
MINUTES, REGULAR MEETING, TUESDAY, FEBRUARY 19, 2019**

1. CALL TO ORDER. The Charter Township of Orion Board of Trustees held a regular meeting on Tuesday, February 19, 2019 at the Orion Township Hall, 2525 Joslyn Road, Lake Orion, Michigan. Supervisor Barnett called the meeting to order at 7:00 p.m.

BOARD MEMBERS PRESENT: Chris Barnett, Penny Shults, Donni Steele, Julia Dalrymple, Mike Flood, John Steimel

BOARD MEMBERS ABSENT: Brian Birney (*with notice*)

OTHERS PRESENT:

Lisa Sokol	Dan Dewey	Denise Lynch	Jim Miller
Renee Miller	Craig Carrick	Dana Bramble	Gary Roberts
Shannon Schons	Tim Williams	Sgt. D. Zehnpfenning	

2. INVOCATION AND PLEDGE

Pastor Jim Miller from Essence Church gave the Invocation, followed by the Pledge of Allegiance.

3. CITIZEN OF THE MONTH: Supervisor Barnett recognized Tim Williams as Citizen of the Month for his extraordinary volunteer efforts in the community.

4. APPROVAL OF BILLS. Moved by Treasurer Steele, seconded by Trustee Steimel to authorize payment of bills in the amount of \$1,402,209.35 and payrolls in the amount of \$133,477.63, for a total disbursement of funds in the amount of \$1,535,686.98, as presented.

AYES: Dalrymple, Flood, Steimel, Barnett, Shults, Steele

ABSENT: Birney NAYS: None MOTION CARRIED

5. BRIEF PUBLIC COMMENT. Public comment was not heard.

6. APPROVAL OF AGENDA. Supervisor Barnett requested the addition of Item O.- Parks and Recreation Committee Appointment, along with Item P.- Disposal of Used Equipment (jewelry kiln) to the Consent Agenda. Clerk Shults noted a revised memo for 7F. MTA Annual Conference. Trustee Steimel requested moving Item 7E., Use of Township Vehicles – Out of State Conference down to Pending.

Moved by Clerk Shults, seconded by Trustee Flood to approve the agenda, as amended.

MOTION CARRIED

7. CONSENT AGENDA

A. Minutes, Regular Meeting: Monday, February 4, 2019. Approve, as presented.

B. Appointment – Environmental Resources Committee. Appoint Paige Porter to the Environmental Resources Committee to fill the vacant position of Voting Member for a term expiring December 31, 2021.

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C. Appointment – Zoning Board of Appeals. Move to concur with the Planning Commission recommendation to appoint Don Walker as the Planning Commission Representative on the Zoning Board of Appeals for a 1-year term.

D. Hire Clerk – Planning & Zoning. Hire Debra Walton as Clerk – Planning & Zoning, a Level 3 Technical Unit union position at \$15.57 per hour, full-time, 40 hours per week, plus benefits, effective February 26, 2019, contingent upon passing all applicable tests and screening.

E. MTA Annual Conference. Authorize any Township Board member and appropriate staff to attend and to pay the necessary fees and expenses.

F. Peddler/Solicitor Application – Comcast. Approve Shawn Williams' application for a 30-day trial license with an auto renewal for an additional 60 days if the applicant is without incident, and issue a peddler/solicitor license under the provisions of Ord. 95, Peddlers and Solicitors Regulation.

G. Solicitation Request – Clean Water Action. Receive and file the notice of intent and authorize the Clerk to sign and return the notice with a notation that Clean Water Action may solicit between the hours of 11:00 a.m. and ½ hour before sunset, per Ord. 95.

H. Special Permit Application under Ord. 76 – St. Joseph's Church. Approve the request for a Special One-Day Permit for St. Joseph School Day Celebration Gala under Ord. 76, Alcoholic Beverages Regulation, pending State approval, and waive the \$300 application fee.

I. Special Permit Application under Ord. 76 – Against All Odds Foundation. Approve the Special Permit Application under Ord. 76, Alcohol Beverages Regulation, for the Against All Odds Foundation's Chicken Wing Jazz Festival, contingent upon the issuance of a State license, and waive the \$300 application fee.

J. Permission to Sell Concessions – Against All Odds Foundation. Approve the Application for Permission to Sell Concessions from the Against All Odds Foundation, contingent upon payment of the \$15 application fee, with the understanding that a list of vendors will be provided prior to the event.

K. Award 2019 Lawn Fertilization Services Contract. Award TruGreen the 2019 Lawn Fertilization Services contract for Township properties.

L. Purchase of Kwik Soccer Goals. Approve the request from the Parks and Recreation Department to purchase 11 Kwik Goals from BSN Sports for a total cost of \$27,578.87, and authorize the Parks Department to offer the old equipment being replaced to area communities that may be in need.

M. Update Job Description – Budget & Procurement Director. Approve the revised job description for the Budget & Procurement Director.

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N. Community Appointment. Appoint Mike Weaver to the Parks & Recreation Advisory Committee to fill a vacant position for the term expiring on December 31, 2020.

O. Disposal of Used Equipment. Authorize the Parks Department to dispose of the used jewelry kiln (as is-with no warranty expressed or implied) under the Township's disposal of equipment policy.

Moved by Trustee Flood, seconded by Trustee Steimel to approve the Consent Agenda, as amended. AYES: Steimel, Barnett, Shults, Steele, Dalrymple, Flood
ABSENT: Birney NAYS: None MOTION CARRIED

8. PENDING BUSINESS

A. Investment Policy Update. Moved by Treasurer Steele, seconded by Clerk Shults to adopt the Orion Township Investment Policy Updates, as presented.
MOTION AMENDED

Moved by Treasurer Steele, seconded by Clerk Shults to adopt the Orion Township Investment Policy Updates, including the date, tracking and the Resolutions A & B, as amended.
AYES: Steele, Dalrymple, Flood, Steimel, Barnett, Shults
ABSENT: Birney NAYS: None MOTION CARRIED

B. 20 Front Street Agreement. Moved by Clerk Shults, seconded by Trustee Dalrymple to approve the agreement for 2019 Advertising and Consulting Services from 20 Front Street, at a cost not to exceed \$12,000, and authorize the Supervisor to sign on behalf of the Township.
AYES: Dalrymple, Flood, Steimel, Barnett, Shults, Steele
ABSENT: Birney NAYS: None MOTION CARRIED

C. Use of Township Vehicles. Moved by Trustee Steimel, seconded by Trustee Dalrymple to authorize the use of Township vehicles for employees to travel to the Great Lakes Training Institute, and to the FDIC International Fire Expo & Conference, as presented.
MOTION CARRIED

9. REPORTS

A. Police/Fire Reports. Moved by Clerk Shults, seconded by Trustee Dalrymple to receive and file the Police and Fire Reports, as presented.
MOTION CARRIED

B. Oxford Township Master Plan Update. Moved by Clerk Shults, seconded by Trustee Steimel to receive and file the letter from Oakland County Economic Development & Community Affairs.
MOTION CARRIED

C. Miscellaneous Resolution #19003. Moved by Clerk Shults, seconded by Trustee Steimel to receive and file the Adopted Miscellaneous Resolution, as presented.
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D. 2019 Tri-Party. Moved by Trustee Steimel, seconded by Trustee Flood to receive and file the 2019 Tri-Party report.

MOTION CARRIED

E. SEMCOG Membership Renewal. Moved by Trustee Flood, seconded by Treasurer Steele to receive and file the SEMCOG Membership presentation.

MOTION CARRIED

F. Revenue, Expenditure and Balance Sheets. Moved by Trustee Flood, seconded by Trustee Steimel to receive and file the Revenue Expenditure and Balance Sheet reports.

MOTION CARRIED

10. PUBLIC COMMENT. Public Comment was not heard.

11. BOARD MEMBER COMMENTS. Board member comments were heard.

12. ADJOURNMENT. Moved by Clerk Shults, seconded by Trustee Flood to adjourn.

MOTION CARRIED The meeting was adjourned at 8:11 p.m.

Penny S. Shults, Clerk

Chris Barnett, Supervisor
Charter Township of Orion

Transcription: K. Comeau