

**CHARTER TOWNSHIP OF ORION BOARD OF TRUSTEES
MINUTES, REGULAR MEETING, MONDAY, DECEMBER 17, 2018**

1. CALL TO ORDER. The Charter Township of Orion Board of Trustees held a regular meeting on Monday, December 17, 2018 at the Orion Township Hall, 2525 Joslyn Road, Lake Orion, Michigan. Supervisor Barnett called the meeting to order at 7:00 p.m.

BOARD MEMBERS PRESENT: Chris Barnett, Penny Shults, Donni Steele, Brian Birney, Julia Dalrymple, John Steimel

BOARD MEMBERS ABSENT: Mike Flood (*with notice*)

OTHERS PRESENT:

John Pender	Dan Dewey	Steve Auger	Gary Roberts
John Cooper	Lil Hutchison	Carl Cyrowski	

2. INVOCATION AND PLEDGE

Treasurer Donni Steele gave the Invocation. Boy Scout Troop 128 led the Pledge of Allegiance.

3. CITIZEN OF THE MONTH: Supervisor Barnett recognized John Cooper for his selfless contribution to the Orion community through support of the Holly, Jolly, Folly and the Orion Lighted Parade.

4. APPROVAL OF BILLS. Moved by Treasurer Steele, seconded by Trustee Steimel to authorize payment of bills in the amount of \$2,130,277.08 and payrolls in the amount of \$176,124.83, for a total disbursement of funds in the amount of \$2,306,401.91, as presented. AYES: Birney, Dalrymple, Steimel, Barnett, Shults, Steele ABSENT: Flood NAYS: None
MOTION CARRIED

5. BRIEF PUBLIC COMMENT. Public comment was not heard.

6. APPROVAL OF AGENDA. Clerk Shults requested the addition of Schedule Public Hearing – Parks and Recreation Master Plan on January 7, 2019 to the Consent Agenda – Item 7.T. Also, under 7.I. - Employee Reclassification, Parks and Recreation will come out of Budget #208-751-703, effective January 1, 2019. For the item listed as Professional Fees – New Township Hall – this item was moved to Item 8.A. under Pending Business. For Item 7.N. – Poverty Exemption, we will be adopting a resolution in the motion, as presented. Moved by Clerk Shults, seconded by Trustee Dalrymple to approve the agenda, as amended.
MOTION CARRIED

7. CONSENT AGENDA

A. Minutes, Regular Meeting, Monday, December 3, 2018. Approve, as presented.

B. Minutes, Special Meeting, Monday, December 3, 2018 – 2019 Budget Public Hearing. Approve, as presented.

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- C. Minutes, Special Meeting, Attorney Opinion, Monday, December 3, 2018.** Approve, as presented.
- D. Minutes, Special Meeting, Facilities Workshop, Monday, December 3, 2018.** Approve, as presented.
- E. 2018 Budget Adjustments** – Amend the Budget lines, as presented.
- F. 2019 Electrical, Mechanical and Plumbing Contracts.** Approve the 2019 Contractual Contracts for Electrical, Mechanical, Plumbing and authorize the Supervisor to sign contracts.
- G. Purchase Vehicles – Parks and Recreation.** Approve the purchase of three new vehicles to the Parks and Recreation Department: one 2019 GMC Acadia AWD and two 2019 GMC Sierra Trucks, at a total cost of \$104,779.00.
- H. Purchase Gators – Parks and Recreation.** Approve the Parks and Recreation Department to purchase a XUV 590 with attachments for \$15,132.89 including the trade of Massimo 500 valued at \$3,600.
- I. Employee Reclassification – Parks and Recreation.** Approve reclassifying Jeff Jackson from Custodian/Groundskeeper (Level 3) to Building Maintenance Worker (Level 5), effective January 1, 2019.
- J. Employee Discount for Parks and Recreation Programs.** Approve an employee discount of 15% for all Parks & Recreation programs, facility rentals, and special events for full-time and part-time Township employees, excluding merchandise and subcontracted programs.
- K. Hire Firefighters.** Hire Dustin Emelian and Paige Thomas as full-time Firefighters, non-union full-time positions, for \$15.61 per hour, plus benefits, effective January 1, 2019.
- L. SSH & SSH #1 Private Road Maintenance SAD #3 – Authorize Cost Estimate.** Authorize the Supervisor’s office to proceed with preparation of the cost estimate.
- M. Poverty Exemption Standards for 2019 & Adopt Resolution.** Amend the poverty guidelines and use the 2018 HUD Extremely Low-Income Guidelines and use the updated application, as presented for 2019, and adopt the resolution, as presented.
- N. North Oakland County Household Hazardous Waste Interlocal Agreement.** Adopt the resolution approving for 2019 NO HAZ Agreement, authorize the Supervisor to sign it, and appoint Michael Flood as Orion Township’s official representative.
- O. Township Municipal Sites Container Service.** Approve to enter into a 3-year Environmental Services agreement, starting at a rate of \$606.03/Month with Waste Management for trash removal at six Township municipal sites and have the accounting controller make the necessary budget adjustments.

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P. Commercial Paper Maturity. Receive and file, as presented.

Q. Financial Adviser Contract Resolution, Changes, Custodial Contract. Receive and file the changes and additions to the Financial Adviser Resolution, Changes, Custodial Contract, as presented.

R. Clinton River Watershed Council. Authorize 2019 membership in the Clinton River Watershed Council and the payment of \$3,000 in annual dues.

S. Adopt Corrected Fire Department Wage Schedule. Adopt the corrected 2019 wage schedule for the Fire Department, effective January 1, 2019.

T. Schedule Public Hearing – Parks and Rec Master Plan. Schedule a Public Hearing on January 7, 2019 regarding the new 5-year Parks & Recreation Master Plan.

Moved by Clerk Shults, seconded by Trustee Birney to approve the Consent Agenda, as amended.

AYES: Steimel, Barnett, Shults, Steele, Birney, Dalrymple ABSENT: Flood NAYS: None
MOTION CARRIED

8. PENDING BUSINESS

A. Professional Fees – New Township Hall. Moved by Clerk Shults, seconded by Trustee Birney to approve the Proposal for Schematic Design Services for the new Township Hall with AKA Architects, Inc., in the amount of \$60,000; and authorize the Supervisor to sign it on behalf of the Township, with funds coming from General Capital Improvement.

AYES: Barnett, Shults, Steele, Birney, Dalrymple, Steimel ABSENT: Flood NAYS: None
MOTION CARRIED

B. Senior Budget Analyst. Moved by Treasurer Steele, seconded by Trustee Birney to authorize Human Resources to create a job description for Senior Budget Analyst, and conduct a salary study.

AYES: Steele, Birney, Dalrymple, Barnett, Shults ABSENT: Flood NAYS: Steimel
MOTION CARRIED

C. 2019 Non-Union Salary Rates. Moved by Clerk Shults, seconded by Trustee Birney to adopt resolutions and approve the 2019 Salaried and Non-Union Pay Rates, as presented.

AYES: Birney, Dalrymple, Steimel, Barnett, Shults, Steele ABSENT: Flood NAYS: None
MOTION CARRIED

D. 2nd Reading – Amendment of Ordinance 131 Wastewater Discharge. Moved by Clerk Shults, seconded by Trustee Dalrymple to declare the second reading held, and adopt the amendment to Ordinance 131, Wastewater Discharge, as presented.

AYES: Dalrymple, Steimel, Barnett, Shults, Steele, Birney ABSENT: Flood NAYS: None
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9. REPORTS

A. Police/Fire Reports. Moved by Trustee Birney, seconded by Trustee Steimel to receive and file the Police and Fire Reports, as presented.

MOTION CARRIED

B. MDEQ – Combined Solid Waste Landfill Waste Receipt Report. Moved by Clerk Shults, seconded by Trustee Steimel to receive and file the MDEQ – Combined Solid Waste Landfill Waste Receipt Report, as presented.

MOTION CARRIED

C. Paint Creek Trail 2019 Budget. Moved by Clerk Shults, seconded by Trustee Birney to receive and file the Paint Creek Trail 2019 Budget, as presented.

MOTION CARRIED

10. PUBLIC COMMENT. Public Comment was heard.

11. BOARD MEMBER COMMENTS. Board member comments were heard.

12. ADJOURNMENT. Moved by Moved by Clerk Shults, seconded by Trustee Birney to adjourn.

MOTION CARRIED

The meeting was adjourned at 8:44 p.m.

Penny S. Shults, Clerk

Chris Barnett, Supervisor
Charter Township of Orion

Transcription: K. Comeau