

**CHARTER TOWNSHIP OF ORION BOARD OF TRUSTEES
MINUTES, REGULAR MEETING, MONDAY, AUGUST 20, 2018**

1. CALL TO ORDER. The Charter Township of Orion Board of Trustees held a regular meeting on Monday, August 20, 2018 at the Orion Township Hall, 2525 Joslyn Road, Lake Orion, Michigan. Supervisor Barnett called the meeting to order at 6:36 p.m.

BOARD MEMBERS PRESENT: Chris Barnett, Penny Shults, Donni Steele, Brian Birney, Mike Flood & John Steimel

BOARD MEMBERS ABSENT: Julia Dalrymple, *with notice*

OTHERS PRESENT:

Linda Moran	Lit Hutchison	Rosemary Cole Ford
Betsy Fleming	Jolie Tremonti	Jenny Hodge
Jody Hand	Janene Tremonti	Harold Flood
Heather Lossing	Joseph McDaniel	David Fulkerson
Dan Dewey	Eugenia McDaniel	Roger Sherr
Sgt. D. Zehnpfennig	Ben Hauxwell	Phil Christi
Greg Prost	Cathy Truscoti	

2. INVOCATION AND PLEDGE: Treasurer Donni Steele gave the Invocation. All rose for the Pledge of Allegiance.

3. CLOSED EXECUTIVE SESSION: Discuss Attorney Opinion. Moved by Clerk Shults, seconded by Trustee Steimel to go to Closed Executive Session to discuss Attorney Opinion letter. AYES: Shults, Steele, Birney, Flood, Steimel, Barnett ABSENT: Dalrymple
NAYS: None MOTION CARRIED

The Board reconvened the regular meeting at 7:10 p.m.

Supervisor Barnett shared good news including recognizing Kim Bosel for reaching 30 years of service in the Treasurer's Office, updates regarding Brown and Baldwin Roads, and information regarding the Kaboom Playground project at Camp Agawam.

4. RECOGNITION: Citizen of the Month. Jolie Tremonti was recognized as Citizen of the Month for her service and mission work in Haiti.

Recognition given to Congressman Mike Bishop for his assistance with safe travel plans for a Haiti mission team that was delayed due to civil unrest in the nation.

5. PRESENTATION: Polly Ann Trailway Update. The Polly Ann Trailway update and presentation was given by Linda Moran.

6. APPROVAL OF BILLS. Moved by Treasurer Steele, seconded by Clerk Shults to authorize payment of bills in the amount of \$2,574,887.53 and payrolls in the amount of \$133,664.77, for a total disbursement of funds in the amount of \$2,708,552.30, as presented.
AYES: Flood, Steimel, Barnett, Shults, Steele, Birney ABSENT: Dalrymple NAYS: None
MOTION CARRIED

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7. BRIEF PUBLIC COMMENT. Public comment was heard.

8. APPROVAL OF AGENDA. Clerk Shults added to Pending 10.E. Easterseals Ground Lease, 9.O. Permission to Sell Concessions – Liverpool Football Club and 9.P. Request for Street Closure. Trustee Steimel moved 9.L. Update Job Description: Special Assistant to the Supervisor to 10.F. and Accelerated Tax Foreclosure Process to 10.G.

Moved by Clerk Shults, seconded by Trustee Birney to approve the agenda, as amended.
MOTION CARRIED

9. CONSENT AGENDA

A. Minutes, Regular Meeting, August 6, 2018. Approve, as presented.

B. Minutes, Public Hearing: Tommy's Lake SAD Roll, August 6, 2018. Approve, as presented.

C. Minutes, Special Joint Meeting: PC-2018-27, Baldwin Medical, August 1, 2018. Approve, as presented.

D. Schedule Truth-in-Budgeting Public Hearing. Set the date for the Truth-in-Budgeting Public Hearing, on the proposed millage rates to be levied for 2018 (in support of the 2019 budget), for 7:00 p.m. on September 17, 2018, and direct the Clerk to publish the proper legal notice for same.

E. Board of Trustees Meeting Schedule Revision. Reschedule the Monday, November 5, 2018 Board of Trustees meeting to Monday, October 29, 2018 at 7:00 p.m., and direct the Clerk to post the change.

F. Committee Appointment: Safety Path Advisory Committee. Appoint Joseph Walker to the Safety Path Advisory Committee to fill the vacant position of Non-Voting Member/Alternate for Voting Member with a term expiring 12-31-18.

G. Revise Military Leave Policy. Approve the revised Military Leave Policy, as presented.

H. MMRMA Quarterly Report. Receive and file the report, as presented.

I. Update Accounting Procedures: Corridor Improvement Authority/Pooled Cash. Receive and file the updated CIA accounting procedures, as presented.

J. Hire Chief Assistant to the Supervisor. Approve hiring Samantha Timko as the Chief Assistant to the Supervisor, a non-union full-time position, for \$63,000.00 per year plus benefits, effective September 4, 2018.

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K. Update Job Description: Building Clerk. Approve the updated job description, changing it from a Level 3 Clerk – Building, to a Level 4 Permit Technician – Building, with a pay increase of \$1.59 per hour and approve any necessary budget adjustments.

L. Commercial Paper Rollover and Purchase of Municipal Bonds, Commercial Paper and CD. Receive and file redemption(s) and purchase(s) of government agency bonds, CD's, commercial paper from both Comerica and Multi-Banks using water/ sewer funds & general funds, as stated and attached. Total of five (5) transactions.

M. Peddler/Solicitor License Application: Ice Cream Sales from a Truck, Sugar Rush. Approve Mr. Peters' application, and issue a peddler's license under the provisions of Ord. 95, Peddlers and Solicitors Regulation, contingent on receipt of drivers license with new address.

N. Orion Ridge PUD: Minor Modification. Approve the First Amendment to Planned Unit Development Agreement and Amended Master Deed for Orion Ridge Condominiums and, upon any modifications by the Township Attorney, authorize the Township Supervisor to administratively approve the plan amendments and further to authorize the Township Supervisor and Clerk to execute same.

O. Permission to Sell Concessions – Liverpool Football Club. Approve the Application for Permission to Sell Concessions from Liverpool Football Club of Michigan at their sponsored soccer tournament, contingent upon the payment of the \$15.00 application fee.

P. Request for Street Closure. Approve request for street closure for a cul-de-sac on Bald Mountain Road for August 18, 2018 from 4:30 p.m. to 8:00 p.m. for a subdivision block party.

Moved by Trustee Flood, seconded by Clerk Shults to approve the Consent Agenda, as amended.
AYES: Barnett, Shults, Steele, Birney, Flood, Steimel ABSENT: Dalrymple NAYS: None
MOTION CARRIED

10. PENDING BUSINESS

A. Presentation: Robinson Capital Management. Moved by Treasurer Steele, seconded by Clerk Shults to authorize the Treasurer to enter into a consulting contract with Robinson Capital Management (cost not to exceed 0.15%), subject to Attorney approval.

MOTION WITHDRAWN

Moved by Treasurer Steele, seconded by Clerk Shults to authorize the Treasurer to go out for Request for Proposals for investment management services and bring back to the Board for consideration. MOTION CARRIED

B. Second Reading: PC-2018-22, Conscious Senior Living Conditional Rezoning Request. Moved by Clerk Shults, seconded by Trustee Flood to declare the second reading of PC-2018-22, Conscious Senior Living Conditional Rezone Request and Conditional Rezone Agreement, to have been held, and approve the request to conditionally rezone 985 N. Lapeer Rd., parcel 09-02-126-007 from Single Family Residential-1 (R-1) to Office Professional (OP) with conditions for the reasons given by the Planning Commission in their recommendation to approve on July 5, 2018, and authorize the Township

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Supervisor and Township Clerk to sign the conditional rezone agreement, on behalf of the Township. The approval is conditioned upon:

- * Planning Commission approval of the formal site plan.
- * An understanding that the assisted living will require a separate Special Land Use hearing and approval that is not being granted within the Conditional Rezone.
- * Final approval by the Township Attorney of the Conditional Rezoning Agreement.

AYES: Flood, Steimel, Barnett, Shults, Steele, Birney ABSENT: Dalrymple NAYS: None
MOTION CARRIED

C. Oakland Township Request for Water Storage Locations. This item will be placed on a future agenda where Oakland Township can present their request.

D. Township Hall Planning. Moved by Clerk Shults, seconded by Trustee Birney to approve the proposed scope of work with Auger Klein Aller Architects for \$18,000 to complete the Master Plan for Orion Township Offices with funds coming from General Capital Improvement and make the necessary budget adjustments. AYES: Barnett, Shults, Steele, Birney, Flood, ABSENT: Dalrymple NAYS: Steimel MOTION CARRIED

E. Easterseals Ground Lease. Moved by Trustee Flood, seconded by Trustee Birney to approve the Charter Township of Orion Ground Lease with Easterseals Michigan for the purposes of constructing, leasing, maintaining and operating an adaptive field and authorize the Township Attorney to finalize same for execution by the Township Supervisor and Clerk. AYES: Shults, Steele, Birney, Flood, Steimel, Barnett ABSENT: Dalrymple NAYS: None MOTION CARRIED

F. Update Job Description: Special Assistant to the Supervisor. Moved by Supervisor Barnett, seconded by Clerk Shults to approve the updated job description for the Special Assistant to the Supervisor and change the position to full-time with benefits effective September 10, 2018 and make the necessary budget adjustments. AYES: Steele, Birney, Flood, Steimel, Barnett, Shults ABSENT: Dalrymple NAYS: None MOTION CARRIED

G. Accelerated Tax Foreclosure Process. Moved by Treasurer Steele, seconded by Clerk Shults to adopt the Resolution – Forfeiture of Abandoned Property, as presented and receive and file letter from Oakland County Treasurer regarding Accelerated Tax Foreclosure Process. AYES: Birney, Flood, Barnett, Shults, Steele ABSENT: Dalrymple NAYS: Steimel MOTION CARRIED

11. REPORTS

A. Police / Fire Reports. Moved by Trustee Birney, seconded by Trustee Steimel to receive and file the reports. MOTION CARRIED.

12. PUBLIC COMMENT. Public Comment was heard.

13. BOARD MEMBER COMMENT. Board member comments were heard.

14. ADJOURNMENT. Moved by Trustee Flood, seconded by Treasurer Steele to adjourn. MOTION CARRIED.

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The meeting was adjourned at 9:45 p.m.

Transcription: P. Shults

Penny S. Shults, Clerk

Chris Barnett, Supervisor
Charter Township of Orion