

**CHARTER TOWNSHIP OF ORION BOARD OF TRUSTEES
MINUTES, REGULAR MEETING, MONDAY, MARCH 19, 2018**

1. CALL TO ORDER. The Charter Township of Orion Board of Trustees held a regular meeting on Monday, March 19, 2018 at the Orion Township Hall, 2525 Joslyn Road, Lake Orion, Michigan. Supervisor Barnett called the meeting to order at 7:00 p.m.

BOARD MEMBERS PRESENT: Chris Barnett, Penny Shults, Donni Steele, Brian Birney, Mike Flood, Ron Sliwinski and John Steimel

BOARD MEMBERS ABSENT: None

OTHERS PRESENT:

Dan Dewey
Lil Hutchison

Tim Gdowski
Gary Roberts

Sgt. D. Zehnfening

2. INVOCATION AND PLEDGE

Pastor Todd Deaver from Lake Orion Church of Christ gave the Invocation, followed by the Pledge of Allegiance.

3. RECOGNITION: Citizen of the Month

Supervisor Barnett recognized Tim Gdowski for his efforts raising funds for the Orion on Deck program.

4. PRESENTATION: Accept Donation – Orion on Deck:

Supervisor Barnett accepted a \$201.89 donation from Tim Gdowski for the Orion on Deck program.

Moved by Trustee Flood, seconded by Treasurer Steele to accept the donation of \$201.89 from Mr. Tim Godowski for the Orion on Deck Program.

MOTION CARRIED

Supervisor Barnett announced that the DNR has notified the Township about a \$30,000.00 grant that was awarded from the Iron Belle Trail Grant Awards.

5. APPROVAL OF BILLS. Moved by Treasurer Steele, seconded by Trustee Flood to authorize payment of bills in the amount of \$899,738.12 and payrolls in the amount of \$119,157.99, for a total disbursement of funds in the amount of \$1,018,896.11, as presented.

AYES: Sliwinski, Steimel, Barnett, Shults, Steele, Birney, Flood ABSENT: None NAYS: None
MOTION CARRIED

6. BRIEF PUBLIC COMMENT. Public comment was heard.

7. APPROVAL OF AGENDA. Supervisor Barnett requested the addition of Item 8.N. - Fire Station #2 Cell Tower Revenue to the Consent Agenda.

Moved by Trustee Flood, seconded by Trustee Birney to approve the agenda, as amended.

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8. CONSENT AGENDA

A. Minutes, Regular Meeting, Monday, Monday, March 5, 2018. Approve, as presented.

B. Minutes, Public Hearing: 2018 MNRTF Grant Application, Monday, March 5, 2018. Approve, as presented.

C. Senior Advisory Council Bylaw Update. Approve the Senior Advisory Council Bylaws Update, as presented.

D. Software Update: Laserfiche Avante. Approve and authorize the Supervisor to sign the agreement to upgrade to the Laserfiche Avante digital document management platform, at a cost not to exceed \$34,018.75, and authorize the necessary budget adjustments.

E. Solicitation Request: Roadside Collections, VFW Buddy Poppy Campaign.

Conditionally approve the roadside solicitation request from VFW Post 334, and because the fundraiser is on behalf of a non-profit organization, waive the requirements of Sections 4, 5, 6, and 8 of Ord. 95, Peddlers and Solicitors Regulation, with the understanding that solicitors will not be collecting from drivers on either Joslyn Road & M-24; that the free flow of traffic will not be impeded; and that this will be the final year for this fundraiser.

F. Solicitation Request: Clean Water Action. Receive and file the notice of intent and authorize the Clerk to sign and return the notice, with a notation that Clean Water Action may solicit only between the hours of 11:00 a.m. and ½ hour before sunset, per Ord. 95.

G. MMRMA Quarterly Report, 4th Quarter 2017. Receive and file the 4th Quarter 2017 MMRMA Report.

H. Exercise Room Policy. Approve the revocation of the Orion Center Exercise Room Policy and allow the Orion Township Parks & Recreation Department to manage the Exercise Room internally.

I. 2018 West Nile Virus Prevention Resolution. Adopt the West Nile Virus Prevention Resolution, and authorize the purchase of approved larvacide and/or mosquito repellants at a cost not to exceed \$5,686.58, and to submit for reimbursement from the Oakland County Health Division.

J. Approve & Post Seasonal Position – Public Services Department. Approve the new seasonal position of a DPS Worker at the rate of \$11.00 per hour, for up to 40 hours per week, no benefits, and authorize posting the position.

K. Request for Proposals: Pine Tree Lift Company. Authorize OHM to work with Orion Township Water & Sewer to prepare plans and specifications for purposes of bidding out the Pine Tree Lift Station Upgrades.

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L. 2018 Road Chloride Program. Award the 2018 chloride contract to the Road Commission for Oakland County in the amount of \$59,837.40 for five (5) applications and approve the necessary budget adjustment.

M. Central Drive SAD #2 – Request to Reduce Non-Refundable Filing Fee. Approve reducing the non-refundable filing fee for the Central Drive SAD #2 to \$50.00.

N. Fire Station #2 Cell Tower Revenue. Confirm that all revenue from the cell tower lease at Fire Station #2 will go into the Fire Capital Improvement Fund.

Moved by Trustee Flood, seconded by Treasurer Steele to approve the Consent Agenda, as amended.

AYES: Shults, Steele, Birney, Flood, Sliwinski, Steimel, Barnett ABSENT: None NAYS: None
MOTION CARRIED

9. PENDING BUSINESS

A. Parks and Recreation Millage Discussion. Moved by Clerk Shults, seconded by Trustee Flood to place on the August 7, 2018 ballot, the wording for the Charter Township of Orion Parks and Recreation Millage states, Shall the Charter Township of Orion be authorized to levy one mill or less, as reduced by millage rollbacks required by law, for a period of five (5) years from 2018 through 2022. The proceeds of the levy will be used for the support of the Orion Township Parks and Recreation Department for operation, programming, personnel, maintenance, acquisition, improvement and control of Township Parks and Recreation Programs, operations, areas and facilities. Approval of this Proposal would approve the tax levy of 1.0 mill or less if reduced by millage rollbacks (1.00 per \$1,000.00 of taxable value) on all taxable property in the Township. It is estimated that this proposal would result in the authorization to collect up to an amount to be determined, in the first year, if approved and levied.

AYES: Steele, Birney, Flood, Sliwinski, Steimel, Barnett, Shults ABSENT: None NAYS: None
MOTION CARRIED

Moved by Clerk Shults, seconded by Trustee Flood to affirm that the intention of the Orion Township Board of Trustees is to use the allocated one mill for Township Parks, as presented on the ballot.

AYES: Birney, Flood, Sliwinski, Steimel, Barnett, Shults, Steele ABSENT: None NAYS: None
MOTION CARRIED

B. Baldwin Road Streetscape. Moved by Trustee Flood, seconded by Trustee Birney to approve the Baldwin Road Streetscape expenditures, per the memo, with \$2,454,000.00 coming from the Orion Township Corridor Improvement Authority and \$725,000.00 coming from the Township General Fund (\$400,000.00 Prieskorn Golf Enterprises, Inc. Consent Judgment, \$112,500.00 Pulte Homes contribution Prieskorn Golf Enterprises, Inc. consent judgment, \$200,000.00 Menard, Inc. contribution, and \$12,500.00 from Host Fee Fund), and make the necessary budget adjustments.

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AYES: Flood, Sliwinski, Steimel, Barnett, Shults, Steele, Birney ABSENT: None NAYS: None
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C. Wildwood Amphitheatre Liquor License. Moved by Trustee Birney, seconded by Treasurer Steele to authorize the Township Supervisor, with the assistance of the Township Attorney to submit an application to the Liquor Control Commission for the purpose of obtaining a license for the sale of alcohol at the Wildwood Amphitheatre and authorize the Supervisor to execute any and all documents related to same.

AYES: Barnett, Steele, Birney, Flood, Sliwinski, Steimel ABSENT: None NAYS: Shults
MOTION CARRIED

D. Ord. 73 Updates: Waste Hauler Discussion. Moved by Trustee Flood, seconded by Treasurer Steele to reinstate the ad-hoc committee consisting of Trustee Flood, Supervisor Barnett, Trustee Birney and Township Attorney Dan Kelley to go back and review Ordinance 73, Solid Waste and Recyclable Materials Collection Regulation, and come back to make a recommendation to the Board of Trustees.

MOTION CARRIED

E. Establish Policy Regarding BS&A Enterprise Administrator. Moved by Clerk Shults, seconded by Trustee Birney to authorize the Supervisor, Clerk, and Treasurer to work together with the Township Attorney to draft a policy regarding the use of the Enterprise Administrator access to the BS&A software, and bring it back to the Board for consideration at the April 16, 2018 meeting.

MOTION WITHDRAWN

10. REPORTS

A. Police/Fire Reports. Moved by Trustee Birney, seconded by Trustee Flood to receive and file the Police & Fire reports, as presented.

MOTION CARRIED

B. Corridor Improvement Authority Annual Report. Moved by Trustee Flood, seconded by Trustee Steimel to receive and file the report and send a copy to Oakland County, per our agreement with them regarding the same.

MOTION CARRIED

11. PUBLIC COMMENT. Public Comment was not heard.

12. BOARD MEMBER COMMENTS. Board member comments were heard.

13. CLOSED EXECUTIVE SESSION

Moved by Clerk Shults, seconded by Trustee Steimel to go to Closed Executive Session to discuss Attorney Opinion.

AYES: Barnett, Shults, Steele, Birney, Flood, Sliwinski, Steimel ABSENT: None NAYS: None
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The Board was in Closed Executive Session from 9:41 p.m. to 10:32 p.m.

Moved by Supervisor Barnett, seconded by Treasurer Steele to reconvene the meeting at 10:32 p.m.

14. ADJOURNMENT. Moved by Trustee Flood, seconded by Trustee Steimel to adjourn.
MOTION CARRIED The meeting was adjourned at 10:37 p.m.

Penny S. Shults, Clerk

Chris Barnett, Supervisor
Charter Township of Orion

Transcription: K. Comeau