

**CHARTER TOWNSHIP OF ORION BOARD OF TRUSTEES  
MINUTES, REGULAR MEETING, MONDAY, NOVEMBER 20, 2017**

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**1. CALL TO ORDER.** The Charter Township of Orion Board of Trustees held a regular meeting on Monday, November 20, 2017 at the Orion Township Hall, 2525 Joslyn Road, Lake Orion, Michigan. Clerk Shults called the meeting to order at 6:30 p.m.

**BOARD MEMBERS PRESENT:** Penny Shults, Donni Steele, Brian Birney and John Steimel

**BOARD MEMBERS ABSENT:** Chris Barnett, Mike Flood and Ron Sliwinski (*with notice*)

Moved by Clerk Shults, seconded by Treasurer Steele to appoint Trustee John Steimel as chair of the Board of Trustees meeting, in the absence of Supervisor Barnett.

AYES: Shults, Steele, Birney, Steimel    ABSENT: Barnett, Flood, Sliwinski    NAYS: None  
MOTION CARRIED

**OTHERS PRESENT:**

John Pender	Dan Dewey	Neal Porter	Gary Roberts
Aaron Whatley	Mary Rodriguez		

**2. INVOCATION AND PLEDGE**

Clerk Shults gave the Invocation, followed by the Pledge of Allegiance.

**3. PUBLIC HEARING (7:00 p.m.):** CDBG 2018 Annual Application

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The Board was in temporary recess from 7:03 p.m. – 7:05 p.m. to hold a Public Hearing for the CDBG 2018 Annual Application.

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Trustee Steimel convened the regular meeting at 7:05 p.m.

**4. APPROVAL OF BILLS.** Moved by Treasurer Steele, seconded by Trustee Birney to authorize payment of bills in the amount of \$466,443.35 and payrolls in the amount of \$137,930.99, for a total disbursement of funds in the amount of \$604,374.34, as presented.

AYES: Birney, Steimel, Shults, Steele    ABSENT: Barnett, Flood, Sliwinski    NAYS: None  
MOTION CARRIED

**5. BRIEF PUBLIC COMMENT.** Public comment was heard.

**6. APPROVAL OF AGENDA.** Treasurer Steele requested moving Item 7.F.: Request for Proposals – Parks, Recreation and Open Space Master Plan 2019-2024 down to Pending 8.D.

Clerk Shults requested the addition of item 7.J.: Munitrex Agreement under Consent.

Moved by Treasurer Steele, seconded by Trustee Birney to approve the agenda, as amended.

MOTION CARRIED

**7. CONSENT AGENDA**

**A. Minutes, Regular Meeting, Monday, November 6, 2017.** Approve, as presented.

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**B. Minutes, Special Meeting, Monday, November 15, 2017.** Approve, as presented.

**C. Solicitation Request: Fire Department Goodfellow Newspaper Sales 2017.** Approve the request from the Orion Township Firefighters for GoodFellows Newspaper Sales, and because it is on behalf of a non-profit organization, to waive the requirements of Sections 4, 5, 6 and 8 of Ordinance 95, Peddlers & Solicitors Regulation.

**D. Authorization of Building Demolition.** Postponed.

**E. Update Tuition Reimbursement Policy.** Update the Tuition Reimbursement Policy to include a one-year employment obligation, prior to reimbursement.

**F. Ordinance 154 Application Form.** Approve the application form for Ordinance 154, Medical Marijuana.

**G. Request to Purchase I-Plan Table.** Approve the purchase of a Plan Review Workstation: PRMLET46HD at a cost of \$9600.00.

**H. 2018 Paint Creek Trailways Commission Budget – Receive and File.** Receive and file the 2018 Paint Creek Trailways Commission, as presented.

**I. Sale of Property.** Authorize the Township Supervisor to execute the offer to purchase submitted by Corv, LLC for the sale of 95 Brown Road at the offered amount of \$350,000.00, and authorize the Supervisor to execute the agreement on behalf of the Township.

**J. Munetrix Agreement.** Authorize the Supervisor to sign the Munetrix agreement and authorize any necessary budget adjustments.

Moved by Treasurer Steele, seconded by Trustee Birney to approve the Consent Agenda, as amended.

AYES: Steimel, Shults, Steele, Birney    ABSENT: Barnett, Flood, Sliwinski    NAYS: None  
MOTION CARRIED

**8. PENDING BUSINESS**

**A. Approve 2018 CDBG Annual Application.** Moved by Clerk Shults, seconded by Trustee Birney, to approve the recommendation and authorize the Supervisor to file the application, as presented.

Emergency Food Services	\$ 3,000
Transportation (public service)	\$ 19,967
Home Improvement Loan Program	\$ 53,592
<b>TOTAL ALLOCATION</b>	<b>\$ 76,559</b>

AYES: Shults, Steele, Birney, Steimel.    NAYS: None

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ABSENT: Barnett, Flood, Sliwinski. MOTION CARRIED

**B. East Clarkston Road Safety Path.** Moved by Clerk Shults, seconded by Trustee Birney to authorize OHM to begin preliminary engineering for the East Clarkston Road Safety Path at a cost of \$85,000.00 per the OHM August 4, 2017 letter.

AYES: Shults, Steele, Birney, Steimel ABSENT: Barnett, Flood, Sliwinski NAYS: None  
MOTION CARRIED

**C. Safety Path Millage Discussion.** Moved by Treasurer Steele, seconded by Trustee Birney to receive and file the Safety Path Millage Renewal Report.

AYES: Steele, Birney, Steimel, Shults ABSENT: Barnett, Flood, Sliwinski NAYS: None  
MOTION CARRIED

**D. Request for Proposals – Parks, Recreation and Open Space Master Plan 2019-2024.**

Moved by Clerk Shults, seconded by Trustee Birney to approve the request to advertise for sealed bids for the 2019-2024 Parks, Recreation and Open Space Master Plan.

AYES: Birney, Steimel, Shults, Steele ABSENT: Barnett, Flood, Sliwinski NAYS: None  
MOTION CARRIED

## **9. REPORTS**

**A. Police/Fire Reports.** Moved by Trustee Birney, seconded by Clerk Shults to receive and file the Police & Fire reports, as presented.

MOTION CARRIED

**B. SCS Update.** Moved by Clerk Shults, seconded by Treasurer Steele to receive and file the SCS Update, as presented.

MOTION CARRIED

**10. PUBLIC COMMENT.** Public Comment was not heard.

**11. BOARD MEMBER COMMENTS.** Board member comments were heard.

**12. ADJOURNMENT.** Moved by Clerk Shults, seconded by Treasurer Steele to adjourn.

MOTION CARRIED The meeting was adjourned at 7:48 p.m.

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Penny S. Shults, Clerk

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Chris Barnett, Supervisor  
Charter Township of Orion

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Transcription: K. Comeau