

**CHARTER TOWNSHIP OF ORION BOARD OF TRUSTEES
MINUTES, REGULAR MEETING, MONDAY, FEBRUARY 6, 2017**

1. CALL TO ORDER. The Charter Township of Orion Board of Trustees held a regular meeting on Monday, February 6, 2017 at the Orion Township Hall, 2525 Joslyn Road, Lake Orion, Michigan. Supervisor Barnett called the meeting to order at 6:20 p.m.

BOARD MEMBERS PRESENT: Chris Barnett, Penny Shults, Donni Steele, Brian Birney, Mike Flood, Ron Sliwinski and John Steimel (*Trustee Sliwinski arrived at 6:35 p.m. and Treasurer Steele arrived at 6:40 p.m.*)

BOARD MEMBERS ABSENT: None

OTHERS PRESENT:

David Goodloe
Aaron Whatley
Lisa Stoddard
Gary Willick

JoAnn VanTassel
Gary Roberts
Cory Mabery

Dan Dewey
Scott Rowe
George Hanley

2. CLOSED EXECUTIVE SESSION: Discuss Attorney Opinion Letter and Pending Litigation.

Moved by Clerk Shults, seconded by Trustee Flood to go to Closed Executive Session to discuss Attorney Opinions.

AYES: Shults, Birney, Flood, Steimel, Barnett ABSENT: Steele, Sliwinski

MOTION CARRIED

The Board was in Closed Executive Session from 6:21 p.m. to 7:05 p.m.

Supervisor Barnett reconvened the meeting at 7:05 p.m.

3. INVOCATION AND PLEDGE

JoAnn VanTassel gave the Invocation. All rose for the Pledge of Allegiance, led by Supervisor Barnett.

4. RECOGNITION: Citizen of the Month.

Kim Dunn was recognized as February Citizen of the Month for her assistance to the homeless in our community.

5. PRESENTATION: Polly Ann Trail Management Council Update. Linda Moran, Polly Ann Trail Director, gave a presentation from the Polly Ann Trailways Commission.

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6. APPROVAL OF BILLS. Moved by Clerk Shults, seconded by Trustee Flood to authorize payment of bills in the amount of \$1,065,904.57, and payrolls in the amount of \$121,653.67, for a total disbursement of funds in the amount of \$1,187,558.24, as revised.
AYES: Steimel, Barnett, Shults, Steele, Birney, Flood, Sliwinski ABSENT: None NAYS: None
MOTION CARRIED

7. BRIEF PUBLIC COMMENT. Public comment was heard.

8. APPROVAL OF AGENDA. Supervisor Barnett added Item 10E under Pending: Corridor Improvement Authority Resolution.
Moved by Clerk Shults, seconded by Trustee Steimel, to approve the agenda, as amended.
MOTION CARRIED

9. CONSENT AGENDA

A. Minutes, Regular Meeting: Tuesday, January 17, 2017. Approve as presented.

B. Minutes, Special Meeting: PC2017-02, Preserves at Baldwin PUD, Wednesday, January 18, 2017. Approve as presented.

C. Temporary Sign Fee Waiver Request: Good Shepherd Lutheran Church and School. Reduce the fee for the 2017 annual sign permit for King of Kings Lutheran Church to \$25.00.

D. Temporary Sign Fee Waiver & Outdoor Assembly Request: Guest House, Inc. Approve the request for an Outdoor Assembly License from Guest House Institute in order to hold the Run Over Addiction 5K event, and waive the \$100 application fee; further action would be to reduce the temporary sign permit fee to \$25.00, as has been past practice for other non-profit groups in our community.

E. Committee Appointments: Approve the appointments of the following Committee Members:

- Environmental Resources Committee, Non-Voting Member, term expiring December 31, 2019: Matt Menghini
- Parks and Recreation Advisory Committee, term expiring December 31, 2018: Melissa Winkler

Board of Review, terms expiring December 31, 2018:

- Raymond Wysocki
- Rodney Tocco
- Carole Lampe

F. Committee Resignation: Accept the resignation of Pamela Richards of the Safety Path Advisory Committee, with regret, and direct the Clerk to send a letter of appreciation; and appoint Jenn Zielinski to fill the vacancy for a voting member with a term expiring December 31, 2018.

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G. Special Permit Application under Ord. 76: Lake Orion Lions Club. Approve the request for a Special One-Day Permit for the Lake Orion Lions Club under Ord. 76, Alcoholic Beverage Regulation, pending State approval, and waive the \$300 application fee.

H. Request for Proposals: Tennis Court Resurfacing and Repairs. Approve the request to advertise for sealed bids for Tennis Court Resurfacing and Repairs at Jesse Decker Park.

I. Fire Station #1 Renovation – Request for Proposals for Construction Manager. Authorize the request for proposals for a Construction Manager to manage the renovation of Orion Township Fire Station #1.

J. Building Department Update. Receive and file the update report.

K. Building Department Request for Part-Time Clerk. Authorize posting the position of part-time Clerk – Building Department, a Technical Unit part-time position, Level 3, \$14.96 per hour, no benefits, for up to 29 hours per week.

L. Revise Job Description for Clerk – Building Department. Approve the revisions, as presented.

Moved by Clerk Shults, seconded by Trustee Birney to approve the Consent Agenda, as amended.

AYES: Steele, Birney, Flood, Sliwinski, Steimel, Barnett, Shults ABSENT: None NAYS: None
MOTION CARRIED

10. PENDING BUSINESS

A. PC-20147-02, Preserve at Baldwin Rd. PUD – Concept Plan

Moved by Clerk Shults, seconded by Treasurer Steele to concur with the recommendation of the Planning Commission and approve PC-2017-02, Preserve at Baldwin Road PUD Concept Plan, located at vacant parcels on the east side of Baldwin Rd. south of Indianwood Rd. (parcels 09-08-100-002, 09-07-226-002, and 09-07-226-009) for plans date stamped received January 5, 2017 for the reasons listed in the recommendation of approval from the Planning Commission on January 18, 2017 and for those reasons discussed by the Board of Trustees this evening.

AYES: Birney, Flood, Sliwinski, Steimel, Barnett, Shults, Steele ABSENT: None NAYS: None
MOTION CARRIED

B. MDNR Land Swap Resolution

Moved by Clerk Shults, seconded by Treasurer Steele to adopt the MDNR Land Swap Resolution Case #20120191, as presented, and authorize the Clerk to sign on behalf of the Township.

AYES: Flood, Sliwinski, Steimel, Barnett, Shults, Steele, Birney ABSENT: None NAYS: None
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C. Treasurer's Office Conversion to Oakland County Tax System.

Moved by Treasurer Steele, seconded by Clerk Shults to allow the Treasurer to write a letter of intent to Oakland County so we can move forward towards Oakland County Tax centralized BS&A system in May 2017.

AYES: Barnett, Shults, Steele, Birney, Flood, Sliwinski, Steimel ABSENT: None NAYS: None
MOTION CARRIED

D. First Reading: Change of Use, Occupancy, Ownership Ordinance.

Moved by Clerk Shults, seconded by Treasurer Steele to declare the First Reading held, and direct the Clerk to publish for a second reading and possible adoption at the March 6, 2017 meeting, with the understanding that the inspection fee will be changed from \$180.00 to \$150.00.

AYES: Shults, Steele, Birney, Flood, Sliwinski, Steimel, Barnett ABSENT: None NAYS: None
MOTION CARRIED

E. CIA Resolution Regarding Parcel #09-32-400-023 and Parcel #09-32-400-019

Moved by Clerk Shults, seconded by Trustee Flood to adopt the Resolution, as presented, regarding the Corridor Improvement Authority regarding parcel ID # 09-32-400-023 and parcel ID #09-32-400-019.

AYES: Steele, Birney, Flood, Sliwinski, Steimel, Barnett, Shults ABSENT: None NAYS: None
MOTION CARRIED

11. REPORTS

Upcoming Education Opportunities. Moved by Treasurer Steele, seconded by Trustee Steimel to receive and file, as presented.

MOTION CARRIED

12. PUBLIC COMMENT. Public Comment was not heard.

13. BOARD MEMBER COMMENTS. Board member comments were heard.

14. ADJOURNMENT. Moved by Clerk Shults, seconded by Treasurer Steele to adjourn.

MOTION CARRIED. The meeting was adjourned at 8:20 p.m.

Penny S. Shults, Clerk

Chris Barnett, Supervisor
Charter Township of Orion