

**CHARTER TOWNSHIP OF ORION BOARD OF TRUSTEES
MINUTES, REGULAR MEETING, MONDAY, NOVEMBER 4, 2013**

1. – 3. CALL TO ORDER. The Charter Township of Orion Board of Trustees held a regular meeting on Monday, November 4, 2013, at the Orion Township Hall, 2525 Joslyn Road, Lake Orion, Michigan. Supervisor Barnett called the meeting to order at 7:05 p.m.

BOARD MEMBERS PRESENT: Chris Barnett, Penny Shults, Mark Thurber, Mike Flood, Neal Porter, Donni Steele, John Steimel

BOARD MEMBERS ABSENT: None

OTHERS PRESENT:

| | |
|-----------------|-----------------|
| Richard Garnett | George Hanley |
| Harold Flood | Scott Rowe |
| Beth Shifferd | Mike Verschaeve |

Father Mike Vershaeve, St. Joseph Church, gave the Invocation. All rose for the Pledge of Allegiance by Harold Flood.

4. PROCLAMATION: America Recycles Day is November 15, 2013 in Orion Township.

5. RECOGNITION: Jim Stevens of OHM was recognized for his appointment to the Michigan State Board of Professional Engineers.

6. APPROVAL OF BILLS. Moved by Trustee Flood, seconded by Trustee Porter, to authorize payment of bills dated October 22, 2013, October 28, 2013, October 29, 2013, and October 31, 2013, in the amount of \$2,604,217.81; and payroll dated October 23, 2013 in the amount of \$73,936.03; for a total disbursement of funds in the amount of \$2,678,153.84, as presented. AYES: Steimel, Flood, Barnett, Shults, Thurber, Steele, Porter NAYS: none ABSENT: none
MOTION CARRIED

7. BRIEF PUBLIC COMMENT. Public comment was heard.

8. APPROVAL OF AGENDA. Clerk Shults added 10.G. Foreclosed Properties and removed 11. A. Treasurer's Report

9. CONSENT AGENDA.

A. Minutes, Budget Work Session, Monday, October 21, 2013. Approve minutes, as presented.

B. Minutes, Regular Meeting, Monday, October 21, 2013. Approve minutes, as presented.

C. Award Bid: Gator Utility Vehicle. Authorize sale of 1998 John Deere Gator to David Ostertag for the amount of \$1251.00.

D. Waive Building Permit Fees. Waive permit fees for the Zalac Addition.

CHARTER TOWNSHIP OF ORION BOARD OF TRUSTEES
MINUTES, REGULAR MEETING, MONDAY, NOVEMBER 4, 2013

E. Amend Job Description: Building Official. Approve the amended Building Official job description.

F. DWSD Amendment to Water Service Contract. Adopt the amendment and authorize the Supervisor and Clerk to sign.

Approve consent agenda, as presented. Moved by Trustee Flood, seconded by Treasurer Thurber, to approve the consent agenda, as presented. AYES: Shults, Thurber, Steele, Porter, Steimel, Flood, Barnett NAYS: none ABSENT: none MOTION CARRIED

10. PENDING BUSINESS.

A. Polling Place Accessibility Grant Program. Moved by Trustee Porter, seconded by Trustee Steimel, to authorize the Clerk to sign and submit the Polling Place Improvement Grant Application on behalf of the Township and authorize the Clerk to sign the Work Plan and Grant Agreement when the Grant has been approved. AYES: Thurber, Steele, Porter, Steimel, Flood, Barnett, Shults NAYS: none ABSENT: none MOTION CARRIED

B. Amend Liquor Permitting: Orion Center. Moved by Clerk Shults, seconded by Trustee Flood, to declare first reading held for Amendment to Ordinance 132, Parks and Recreation, and direct the Clerk to publish for the second reading and possible adoption at the December 2, 2013 meeting. AYES: Steele, Porter, Steimel, Flood, Barnett, Shults, Thurber NAYS: none ABSENT: none MOTION CARRIED

C. SAW Grant Application. Moved by Clerk Shults, seconded by Trustee Steimel, to authorize OHM to prepare the SAW Grant application for the Township Stormwater Management Plan with the scope to include approximately 46 miles of open drainage facilities in the Township adjacent to developed areas (not in state land or the county parks), with the proposal to include a study of 50% of those areas (23 miles), based upon feedback from the Township/public as to which areas are critical. The study would include extensive data collection and modeling with analysis of existing and future conditions. The study will also include the identification of proposed improvements and mitigation measures with the associated cost not to exceed \$400,000. AYES: Porter, Steimel, Flood, Barnett, Shults, Thurber, Steele NAYS: none ABSENT: none MOTION CARRIED

Moved by Clerk Shults, seconded by Trustee Porter, to adopt the Resolution Authorizing the SAW Grant Agreement for Township Stormwater Management Plan. AYES: Barnett, Shults, Thurber, Steele, Porter, Steimel, Flood NAYS: none ABSENT: none MOTION CARRIED

Moved by Clerk Shults, seconded by Trustee Flood, to authorize OHM to prepare the SAW Grant application for the Township Sanitary Sewer Asset Management Plan with to scope to include a comprehensive asset management plan for the system by completing a comprehensive inventory of the essential facilities that make up the system, at a cost not to exceed \$478,000. AYES: Shults, Thurber, Steele, Porter, Steimel, Flood, Barnett NAYS: none ABSENT: none MOTION CARRIED

CHARTER TOWNSHIP OF ORION BOARD OF TRUSTEES
MINUTES, REGULAR MEETING, MONDAY, NOVEMBER 4, 2013

Moved by Clerk Shults, seconded by Trustee Porter, to adopt the Resolution Authorizing the Saw Grant Agreement for Township Sanitary Sewer Asset Management Plan. AYES: Thurber, Steele, Porter, Steimel, Flood, Barnett, Shults NAYS: none ABSENT: none MOTION CARRIED

D. Tri-Party 2014 Project Discussion. Moved by Clerk Shults, seconded by Trustee Porter, to Authorize OHM to provide cost estimates for Tri-Party 2014 Projects for:

- Crosswalk with path to existing drive at Civic Center Park
- Greenshield approach paving
- Right turn lane on north bound Joslyn at Waldon
- Conklin Road approach at Stony Creek

Moved by Clerk Shults, seconded by Trustee Porter, to authorize OHM to provide cost estimates for Tri-Party 2014 Projects as amended for:

- Crosswalk with path to existing Drive at Civic Center Park
- Greenshield approach paving
- Right turn lane on North bound Joslyn at Waldon
- Conklin Road at Stony Creek
- Mill Lake Road approach at Baldwin

AYES: Porter, Steimel, Flood, Barnett, Shults, Thurber, Steele NAYS: none ABSENT: none
MOTION CARRIED

E. Gravel Road Paving Plan Discussion. Moved by Clerk Shults, seconded by Trustee Flood, to receive and file the report as presented. AYES: Steimel, Flood, Barnett, Shults, Thurber, Steele, Porter NAYS: none ABSENT: none MOTION CARRIED

F. Schedule Budget Work Sessions. Moved by Trustee Flood, seconded by Clerk Shults, to schedule budget work sessions for Monday, November 18, 2013 at 5:00 p.m. and Saturday, November 23, 2013 at 9:00 a.m. MOTION CARRIED

G. Foreclosed Properties. Moved by Treasurer Thurber, seconded by Clerk Shults, to authorize the Office of the Treasurer to decline the transfer of property ownership from Oakland County to Orion Township. MOTION CARRIED

11. PUBLIC COMMENT. Public comment was heard.

12. BOARD MEMBER COMMENTS. Board member comments were heard.

13. CLOSED EXECUTIVE SESSION: Pending Litigation Update & Discuss Legal Opinion Letter. Moved by Trustee Porter, seconded by Trustee Flood, to go into Closed Executive Session for a Pending Litigation Update & to discuss Attorney Opinion (and include Operations Director Jeff Stout in the Attorney Opinion discussion). AYES: Steele, Porter, Steimel, Flood, Barnett, Shults, Thurber NAYS: none ABSENT: none MOTION CARRIED

CHARTER TOWNSHIP OF ORION BOARD OF TRUSTEES
MINUTES, REGULAR MEETING, MONDAY, NOVEMBER 4, 2013

The Board was in Closed Executive Session from 9:25 p.m. until 10:37 p.m.

Moved by Clerk Shults, seconded by Trustee Porter, to reconvene the regular meeting at 10:37 p.m. MOTION CARRIED

Moved by Clerk Shults, seconded by Trustee Porter, to authorize the Attorney and Supervisor to proceed as discussed in Closed Executive Session regarding Pending Litigation. AYES: Barnett, Shults, Thurber, Steele, Porter, Steimel, Flood NAYS: none ABSENT: none
MOTION CARRIED

14. ADJOURNMENT. Moved by Clerk Shults, seconded by Trustee Steele, to adjourn.
MOTION CARRIED The meeting was adjourned at 10:37 p.m.