



Township Board of Trustees
Regular Meeting Minutes, Monday, February 21, 2012

1. – 3. **CALL TO ORDER.** The Charter Township of Orion Board of Trustees held a regular meeting on Tuesday, February 21, 2012, at the Orion Township Hall, 2525 Joslyn Road, Lake Orion, Michigan. Supervisor Van Tassel called the meeting to order at 7:00 p.m.

BOARD MEMBERS PRESENT: JoAnn Van Tassel, Penny Shults, Alice Young, Mark Crane, Neal Porter, John Steimel, Michael Flood

BOARD MEMBERS ABSENT: None

OTHERS PRESENT:

Timothy Mack	Harold Flood	Heather Muzzy
Kristen Trayner	Scott Rowe	Taylor Reynolds
Donni Steele	BC Cotter	Chris Barnett
John W. Hart		

All rose for the Pledge of Allegiance. Harold Flood from Gingellville Community Church gave the Invocation.

4. **PRESENTATION: Environmental Resources Committee.** A presentation providing an overview of Environmental Resources Committee efforts was heard.

5. **APPROVAL OF BILLS.** Moved by Treasurer Young, seconded by Trustee Porter, to authorize payment of bills dated February 7, February 10, and February 16, 2012 in the amount of \$235,599.72; and payroll dated February 15 and February 16, 2012 in the amount of \$99,242.97; for a total disbursement of funds in the amount of \$334,842.69, as presented. **AYES:** Van Tassel, Shults, Young, Crane, Porter, Steimel, Flood. **NAYS:** None. **ABSENT:** None. **MOTION CARRIED**

6. **BRIEF PUBLIC COMMENT.** Public comment was heard.

7. **APPROVAL OF AGENDA.** Clerk Shults requested the following changes:

- * 8. E. Imprest Petty Cash Procedure move to Pending Business
- 9. H. Resolution for Mutual Funds be moved to Pending Business
- 9. I.

Supervisor Van Tassel requested addition of the following:

- * Add Executive Session to discuss Union Negotiations.

Moved by Trustee Steimel, seconded by Trustee Porter, to approve the agenda, as amended.
MOTION CARRIED

8. **CONSENT AGENDA**

A. Minutes, Regular Meeting, Monday, February 6, 2012

- B. Confirmation of Board of Review Appointment
- C. Accept Resignation: Allan Feys
- D. Accept Resignation: Lois Hall
- E. Sign Permit Fee Waiver Request: Unity Church
- F. MTA-OCC Quarterly Meeting

Moved by Trustee Porter, seconded by Trustee Steimel, to approve the Consent Agenda, as amended. AYES: Young, Crane, Porter, Steimel, Flood, Van Tassel, Shults. NAYS: None. ABSENT: None. MOTION CARRIED

9. PENDING BUSINESS

- A. **Peddlers/Solicitors License Application: AT&T U-Verse – Digitalink Communications.** Postponed action until a future date.
- B. **Chrysler Marshalling Center – Conditional Rezoning Extension.** Moved by Trustee Steimel, seconded by Trustee Porter, to grant an extension until August 7, 2014 to obtain building permits for the previously approved conditional rezoning GB-2 for the 10 acre portion of the Chrysler Marshalling Center as originally approved by the Township Board on February 7, 2011. AYES: Crane, Porter, Steimel, Flood, Van Tassel, Shults, Young. NAYS: None. ABSENT: None. MOTION CARRIED
- C. **2012 Marine Patrol Agreement.** Moved by Clerk Shults, seconded by Trustee Porter, to approve the Oakland County Sheriff's Department 2012 Marine Patrol Services Agreement with the Charter Township of Orion and authorize the Clerk and Supervisor to sign the Agreement. AYES: Porter, Steimel, Flood, Van Tassel, Shults, Young, Crane. NAYS: None. ABSENT: None. MOTION CARRIED.
- D. **Revise Job Description: Operations Director.** Moved by Clerk Shults, seconded by Trustee Flood, to approve the revised job description for the Operations Director position as presented. AYES: Steimel, Flood, Van Tassel, Shults, Young, Crane, Porter. NAYS: None. ABSENT: None. MOTION CARRIED
- E. **Consultant for FMLA Services.** Moved by Treasurer Young, seconded by Trustee Porter, to approve contracting with BASIC for administration of FMLA requests per its proposal dated February 13, 2012 and authorize the Supervisor to sign the contract on behalf of the Township. (Budget adjustment will be made at the next Board meeting). AYES: Flood, Van Tassel, Shults, Young, Crane, Porter, Steimel. NAYS: None. ABSENT: None. MOTION CARRIED
- F. **Request to Lease Township Land.** Postponed action until a future date.
- G. **Advertising Sign Agreement.** Moved by Treasurer Young, seconded by Trustee Flood, to approve the Advertising Sign Agreement and authorize the Supervisor to sign the Agreement. AYES: Van Tassel, Young, Crane, Porter, Steimel, Flood. NAYS: Shults. ABSENT: None. MOTION CARRIED

- H. **Authorize Appraisal Contract: Baldwin/Indianwood Area.** Moved by Trustee Porter, seconded by Trustee Flood, to approve the contract with Navco Valuation for a fee of \$15,000, or \$1,000 per parcel with 30% retainer fee. AYES: Young, Crane, Porter, Steimel, Flood, Van Tassel. NAYS: Shults. ABSENT: None. MOTION CARRIED

- I. **Imprest Petty Cash Procedure.** Moved by Clerk Shults, seconded by Trustee Steimel, to make no changes to the Imprest Petty Cash Procedure. AYES: Young, Crane, Steimel, Flood, Van Tassel, Shults. NAYS: Porter. ABSENT: None. MOTION CARRIED

- J. **Resolution for Mutual Funds.** Moved by Trustee Crane, seconded by Trustee Porter, to adopt the Resolution that provides signatures and the Township seal to Eaton Vance. AYES: Crane, Porter, Steimel, Flood, Van Tassel, Young. NAYS: Shults. ABSENT: None. MOTION CARRIED

10. **PUBLIC COMMENT.** Public comment was heard.

11. **BOARD MEMBER COMMENTS.** Board member comments were heard.

12. **CLOSED EXECUTIVE SESSION: Union Negotiations.**

The Board was in Closed Executive Session from 9:16 p.m. until 10:20 p.m.

Moved by Treasurer Young, seconded by Trustee Steimel, to reconvene the Regular Meeting at 10:20 p.m. MOTION CARRIED

Moved by Trustee Porter, seconded by Trustee Flood, to authorize the Negotiation Team to proceed as directed. AYES: Shults, Young, Crane, Porter, Steimel, Flood, Van Tassel. NAYS: None. ABSENT: None. MOTION CARRIED

13. **ADJOURNMENT.** Moved by Treasurer Young, seconded by Trustee Porter, to adjourn. MOTION CARRIED. The meeting was adjourned at 10:22 p.m.