



Township Board of Trustees
December 17, 2012 Minutes for Regular Meeting & Public Hearing
(public hearing minutes begin on page 4)

REGULAR MEETING MINUTES:

1. – 3. **CALL TO ORDER.** The Charter Township of Orion Board of Trustees held a regular meeting on Monday, December 17, 2012, at the Orion Township Hall, 2525 Joslyn Road, Lake Orion, Michigan. Supervisor Barnett called the meeting to order at 7:00 p.m.

BOARD MEMBERS PRESENT: Chris Barnett, Penny Shults, Mark Thurber, Mike Flood, Neal Porter, Donni Steele, John Steimel (*arrived 7:44 p.m.*)

BOARD MEMBERS ABSENT: None

OTHERS PRESENT: Jane Corliss, Jim Sergeant, Diane Dunaskiss, Connor Stalions, Kelly Stalions, Roger Hitchcock, Greg Soule, Joe Verlin, Lil Hutchison, Heather Muzzy, Lisa Sokol, Terry Gonser

All rose for the Pledge of Allegiance. Trustee Flood gave the Invocation.

4. **APPROVAL OF BILLS.** Moved by Trustee Porter, seconded by Trustee Flood, to authorize payment of bills dated December 4, December 11, and December 13, 2012 in the amount of \$336,647.05; and payroll dated December 5 and December 6, 2012 in the amount of \$70,239.54; for a total disbursement of funds in the amount of \$406,886.59, as presented. **AYES:** Barnett, Shults, Thurber, Steele, Porter, Flood **NAYS:** None **ABSENT:** Steimel **MOTION CARRIED**

5. **PRESENTATION: “Blessings in a Backpack”.** Diane Dunaskiss, Principal of Pine Tree Elementary School, presented information regarding “Blessings in a Backpack”.

6. **PROCLAMATION: Connor Stalions.** Supervisor Barnett delivered a proclamation in honor of Connor Stalions.

7. **BRIEF PUBLIC COMMENT.** Public comment was heard.

8. **APPROVAL OF AGENDA.** Supervisor Barnett requested addition of 11. I. Advertising Sales Commission Policy.

Trustee Porter requested 9. H. Financial Institution Resolution be moved to 11. J.

Moved by Trustee Flood, seconded by Trustee Porter, to approve the agenda, as amended.
MOTION CARRIED

9. CONSENT AGENDA

- A. Minutes, Regular Board Meeting, Monday, December 3, 2012
- B. Minutes, Public Hearing: HiLite International Sales Group IFEC, Monday, December 3, 2012
- C. Minutes, Special Meeting: Budget Work Session, Wednesday, December 5, 2012

- D. Minutes, Special Meeting: Budget Work Session, Wednesday, December 12, 2012
- E. 2013 Poverty Exemption Income Guidelines
- F. Election Commission Appointments
- G. 2012 Budget Adjustments
- H. MDOT 2013 Annual Work Permit

Moved by Trustee Flood, seconded by Clerk Shults, to approve the Consent Agenda.
AYES: Porter, Flood, Barnett, Shults, Thurber, Steele NAYS: None ABSENT: Steimel
MOTION CARRIED

10. PUBLIC HEARING: 2013 Budgets. Moved by Trustee Flood, seconded by Clerk Shults, to adjourn the Regular Meeting for the purpose of opening the Public Hearing: 2013 Budgets.
MOTION CARRIED

The meeting was in temporary recess from 7:30 p.m. to 7:32 p.m. in order to hold the 2013 Budgets Public Hearing.

Moved by Trustee Flood, seconded by Trustee Porter, to reconvene the Regular Meeting.
MOTION CARRIED

11. PENDING BUSINESS

A. 2013 Budget Resolution: Action after Hearing. Moved by Clerk Shults, seconded by Trustee Flood, that the Board approve and adopt the Resolution of the Charter Township of Orion Adopting of Budget and Setting Millage Levy, a resolution to establish and define the adoption of budgets, levy millage, and make appropriations for Fiscal Year 2013, thereby adopting the 2013 Budgets, as presented.
AYES: Shults, Thurber, Steele, Porter, Flood, Barnett NAYS: None
ABSENT: Steimel MOTION CARRIED

Trustee Steimel arrived at 7:44 p.m.

B. Audit Proposals & Presentations. Moved by Trustee Steimel, seconded by Clerk Shults, to direct the Supervisor and Clerk to enter into an agreement on behalf of the Township for 2012 Audit Services with Plante & Moran at a price not to exceed \$37,620.00 for 2012. AYES: Thurber, Steimel, Flood, Barnett, Shults NAYS: Steele, Porter ABSENT: None MOTION CARRIED

C. Amendment to DWSD Water Service Contract. Moved by Clerk Shults, seconded by Trustee Porter, to adopt the amendments to the contract between the City of Detroit and Orion Township and authorize the Supervisor and Clerk to sign on behalf of the Township. AYES: Steele, Porter, Steimel, Flood, Barnett, Shults, Thurber NAYS: None ABSENT: None MOTION CARRIED

D. PC-2012-09, Text Amendment to Ord. No. 78, Minor PUD's: First Reading. Moved by Clerk Shults, seconded by Trustee Flood, to declare the first reading of PC-2012-09, Text Amendment to Zoning Ordinance No. 78, Minor Planned Unit Development to have been held on December 17, 2012 and to direct the Clerk to publish for the second reading and possible adoption on January 22, 2013. AYES: Porter, Steimel, Flood, Barnett, Shults, Thurber, Steele NAYS: None ABSENT: None
MOTION CARRIED

E. NO HAZ Participation Agreement 2013 & Resolution. Moved by Clerk Shults, seconded by

Trustee Steele, to adopt the resolution approving the 2013 NO HAZ Agreement and to authorize the Supervisor to sign it; and appoint Michael Flood as Orion Township's official representative with term expiring December 31, 2013. AYES: Barnett, Shults, Thurber, Steele, Porter, Steimel, Flood NAYS: None ABSENT: None MOTION CARRIED

F. NO HAZ Program Participation Fee. Moved by Trustee Porter, seconded by Clerk Shults, to waive the 2013 vehicle participation fee for Township residents. AYES: Shults, Thurber, Steele, Porter, Steimel, Flood, Barnett NAYS: None ABSENT: None MOTION CARRIED

G. Request for Proposals: Parks & Open Space Master Plan. Moved by Clerk Shults, seconded by Trustee Porter, to authorize the Supervisor to seek RFPs for a firm to update the 2008-2012 Parks & Recreation and Open Space Master Plan. AYES: Thurber, Steele, Porter, Steimel, Flood, Barnett, Shults NAYS: None ABSENT: None MOTION CARRIED

H. Request for Proposals: Copiers. Moved by Clerk Shults, seconded by Trustee Steimel, to authorize the Supervisor to seek RFPs for leasing new copiers. MOTION AMENDED BY CLERK SHULTS AND TRUSTEE STEIMEL

Moved by Clerk Shults, seconded by Trustee Steimel, to amend previous motion and to authorize the Supervisor to seek RFPs for leasing/purchasing new copiers. AYES: Steele, Porter, Steimel, Flood, Barnett, Shults, Thurber NAYS: None ABSENT: None MOTION CARRIED

I. Advertising Sales Commission Policy. Moved by Clerk Shults, seconded by Trustee Steimel, to authorize the Attorney to review Advertising Sales Commission Policy and report back to the Board and suspend all advertising sales commission activity until further notice. AYES: Steimel, Barnett, Shults, Thurber, Steele NAYS: Porter, Flood ABSENT: None MOTION CARRIED

J. Financial Institution Resolution. Moved by Trustee Porter, seconded by Clerk Shults, to approve authorization for Mark Thurber, Treasurer, and Mike Luna, Deputy Treasurer, to act in the interest of Orion Township on all investment and banking accounts administrated by the Orion Township Treasury Department. AYES: Steimel, Flood, Barnett, Shults, Thurber, Steele, Porter NAYS: None ABSENT: None MOTION CARRIED

12. **PUBLIC COMMENT.** Public comment was heard.

13. **BOARD MEMBER COMMENTS.** Board member comments were heard.

14. **CLOSED EXECUTIVE SESSIONS: Discuss Purchase of Property & Attorney Matters.** Moved by Trustee Porter, seconded by Trustee Flood, to go into Closed Executive Session to discuss Purchase of Property and Attorney Matters. AYES: Flood, Barnett, Shults, Thurber, Steele, Porter, Steimel NAYS: None ABSENT: None MOTION CARRIED

The Board was in Closed Executive Session from 10:55 p.m. until 12:05 a.m.

Moved by Clerk Shults, seconded by Trustee Flood, to authorize the Supervisor to proceed as discussed in Closed Executive Session. MOTION CARRIED

Moved by Clerk Shults, seconded by Trustee Flood, to authorize the Attorney to proceed as discussed in Closed Executive Session. AYES: Thurber, Steele, Porter, Steimel, Flood, Barnett, Shults NAYS: None ABSENT: None MOTION CARRIED

15. **ADJOURNMENT.** Moved by Clerk Shults, seconded by Trustee Flood, to adjourn. MOTION CARRIED The meeting was adjourned at 12:07 a.m.

+++++

PUBLIC HEARING MINUTES
2013 Budgets

CALL TO ORDER. The Charter Township of Orion Board of Trustees held a public hearing on Monday, December 17, 2012, at the Orion Township Hall, 2525 Joslyn Road, Lake Orion, Michigan.

The public hearing was held to provide an opportunity for members of the public to offer comments related to the 2013 Budgets.

BOARD MEMBERS PRESENT: Chris Barnett, Penny Shults, Mark Thurber, Michael Flood, Neal Porter, Donni Steele, John Steimel

OTHERS PRESENT: Jane Corliss, Jim Sergeant, Diane Dunaskiss, Connor Stalions, Kelly Stalions, Roger Hitchcock, Greg Soule, Joe Verlin, Lil Hutchison, Heather Muzzy, Lisa Sokol, Terry Gonser

The Board was in temporary recess from 7:30 p.m. to 7:32 p.m.

Supervisor Barnett convened the public hearing at 7:30 p.m.

Seeing and hearing no citizens interested in providing comments or no further written comments received related to the 2013 Budgets, Supervisor Barnett adjourned the public hearing at 7:32 p.m.

+++++