



**CHARTER TOWNSHIP OF ORION BUILDING DEPARTMENT**

2525 Joslyn Road, Lake Orion, MI 48360

Phone (248) 391-0304, ext. 131 / Fax (248) 391-1454

**Letter of Agreement  
Structural Tests and Special Inspections**

This document is to serve as an official notice that your company or firm will be responsible for the structural tests and special inspections as outlined in Chapter 17 of the 2012 Michigan Building Code for the below noted construction project.

**Company Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Construction Project:** \_\_\_\_\_

**Site Address:** \_\_\_\_\_

**Permit Number:** \_\_\_\_\_

**Please email all reports to:** [buildingdept@oriontownship.org](mailto:buildingdept@oriontownship.org)

A final cover letter will also be required, accompanied with a CD. This letter must briefly describe the services performed by your company. It must state that all tested and inspected areas are in compliance with all state codes, and it must state that all of the required structural tests and inspections were performed as noted in Chapter 17 of the 2012 Michigan Building Code.

**Signature of Company Representative:**

**X** \_\_\_\_\_